



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

**Meeting to be held in the Civic Hall, Leeds on
Monday, 20th March, 2017 at 5.30 pm**

Councillors:

N Buckley	Alwoodley;
D Cohen	Alwoodley;
P Harrand	Alwoodley;

R Procter	Harewood;
M Robinson	Harewood;
R. Stephenson	Harewood;

A Lamb	Wetherby;
J Procter	Wetherby;
G Wilkinson	Wetherby;





Co-optees

Agenda compiled by: John Grieve 0113 224 3836
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
East North East Area Leader: Jane Maxwell Tel: 336 7627

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13 -18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19 -20 of the Members' Code of Conduct</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 12th December 2016</p> <p>(Copy attached)</p>	1 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	
9	Alwoodley; Harewood; Wetherby		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2017/2018</p> <p>To consider a report by the City Solicitor which seeks the Community Committee's formal approval of a meeting schedule for the 2017/2018 Municipal year and to determine if there are any revisions to the current meeting and venue arrangements.</p> <p>(Report attached)</p>	9 - 12
10	Alwoodley; Harewood; Wetherby		<p>THE ROLE OF OUTER NORTH EAST COMMUNITY COMMITTEE IN NEIGHBOURHOOD PLANNING</p> <p>To consider a report by the Chief Planning Officer which provides an update on the preparation of plans, and sets out a number of opportunities for Outer North East Community Committee's involvement.</p> <p>(Report attached)</p>	13 - 16
11	Alwoodley; Harewood; Wetherby		<p>OVERVIEW ON THE DEVELOPMENT OF THE LEEDS PLAN AND WEST YORKSHIRE AND HARROGATE SUSTAINABILITY AND TRANSFORMATION PLAN (STP)</p> <p>To consider a report by the Interim Chief Officer, Leeds Health Partnerships, which provides an overview of the emerging Leeds Plan and the West Yorkshire and Harrogate Sustainability and Transformation Plans (STPs).</p> <p>The report sets out the background, context and the relationship between the Leeds and West Yorkshire plans and highlights some of the key areas that will be addressed within the Leeds Plan which will add further detail to the strategic priorities set out in the recently refreshed Leeds Health and Wellbeing Strategy 2016 – 2021.</p> <p>(Report attached)</p>	17 - 40

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12	Alwoodley; Harewood; Wetherby		<p>UPDATE ON PUBLIC HEALTH ACTIVITY IN OUTER NORTH EAST LEEDS</p> <p>To consider a report by the Chief Officer Public Health ENE/Leeds North CCG which provides an update on Public Health Activity in Outer North East Leeds.</p> <p>(Report attached)</p>	41 - 46
13	Alwoodley; Harewood; Wetherby		<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To consider a report by the East North East Area Leader which provides an update on the on-going work programme of the Outer North East Community Committee.</p> <p>(Report attached)</p>	47 - 54
14	Alwoodley; Harewood; Wetherby		<p>OUTER NORTH EAST WELLBEING AND YOUTH ACTIVITY FUND BUDGETS</p> <p>To consider a report by the East North East Area Leader, which provides an update on the current position of the Outer North East Community Committee's budgets, and sets out details of applications seeking Wellbeing Revenue Funding or Youth Activity Funding.</p> <p>The report also provides a draft budget position for the coming financial year (2017/18).</p> <p>(Report attached)</p>	55 - 74
15	Alwoodley; Harewood; Wetherby		<p>OUTER NORTH EAST - TOWN & PARISH COUNCIL FORUM MINUTES</p> <p>To consider a report by the East North East Area Leader which provides the minutes from the latest meeting of the Outer North East Parish and Town Council Forum held on 26th January 2017</p> <p>(Report attached)</p>	75 - 82

Item No	Ward/Equal Opportunities	Item Not Open		Page No
16			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Monday 12th June 2017 at 5.30pm (To be confirmed)</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 12TH DECEMBER, 2016

PRESENT: Councillor G Wilkinson in the Chair

Councillors D Cohen, P Harrand, A Lamb,
M Robinson and R. Stephenson

34 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of documents.

35 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

36 LATE ITEMS

Although there were no formal late items, the Chair did accept the inclusion of supplementary information in respect of Item No. 11 Community Committee Update Report - Update on Neighbourhood Plans (Minute No.44 refers)

37 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors N Buckley, J Procter and R Procter

38 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests.

39 OPEN FORUM

Save Parlington – Representatives from the Save Parlington Action Group addressed the Committee, expressing concern about proposals for a strategic housing site on the Parlington Estate delivering up to 1,750 houses, with capacity for more in later years.

The Committee were informed that the principle route to the proposed new development would pass through a number of villages. The Action Group claimed there could be in excess of 4000 vehicles using the route daily, altering the fabric of the villages and causing problems at junction 47 of the A1/M1 motorway.

The Action Group were seeking the support of Ward Members in objecting to the proposals.

In responding Councillor Stephenson said the Council was committed to the target of 70,000 houses city wide by 2028 and that would have a knock on effect on the local target, which was 5,000 for the Outer North East area. Ward Councillors will continue to argue for a review of the city wide figure with a view to significantly reducing it, if that could be achieved Parlington may not progress as an allocation site.

He said if the figure of 5,000 houses was to remain and planning applications were to be brought forward; Ward Members would work with the City Council and the developers to achieve the best outcome for the local community

Councillor Stephenson said all Ward Councillors would work with the local community to ensure everyone was kept informed and all proposals for the area would be fully discussed.

The Chair thanked the representatives from the Save Parlington Action Group for their attendance and contributions.

40 MINUTES OF THE PREVIOUS MEETING

RESOLVED – That the Minutes of the previous meeting held on 12th September 2016, were confirmed as a true and correct record.

41 MATTERS ARISING FROM THE MINUTES

Community Committee Update Report (Minute No's 16 & 26 (ii) referred) –
The Chair referred to the issue neighbourhood planning activity which had been raised at several meetings of this Committee. He said Members continued to be concerned about the lack of consultation during the preparation of Neighbourhood Plans in the Outer North East area and that more formal consultation was required prior to the pre-submission stage.

Members were reminded that the Chief Planning Officer had attended the previous meeting and had suggested a process as to how the Community Committee overview may be achieved.

The Chair said no further details had been received and it appeared little or no progress had been made in moving the issue forward.

Councillor Cohen said the lack of progress was outrageous, the Committee had discussed this issue on many occasions, and the Chief Planning Officer had failed to respond adequately to Members requests.

The Chair suggested that an additional meeting of the Committee be arranged to discuss the issue of Neighbourhood Planning Activity and that the Chief Executive be invited to attend the meeting

RESOLVED - That an additional meeting of the Committee be arranged to discuss the issue of Neighbourhood Planning Activity and that the Chief Executive be invited to attend the meeting

42 EAST NORTH EAST DIVISIONAL LOCALITY SAFETY PARTNERSHIP PERFORMANCE REPORT

The East North East Locality Safety Partnership submitted a report which provided an overview of the performance of the Locality Safety Partnership for the period 1st April to 13th November 2016.

The Chair welcomed and introduced Chief Inspector Ian Croft, Head of Neighbourhood Policing in North East Leeds.

Also in attendance were Sergeant Iain McKelvey and PCSO Emma Clayton.

Sergeant McKelvey spoke about police crime rates and provided statistics on the following issues:

- Robbery
- Domestic abuse
- Hate crime
- Child protection
- Theft from motor vehicles
- Anti – social behaviour

In offering comment the Chair said that there appeared to be significant differences between the figures presented by the police and those provided by the Locality Safety Partnership.

In providing an example the Chair said instances of violent crime in Wetherby had increased by 170 from the previous year but this was not reflected in the police figures.

In responding Sergeant McKelvey explained that the statistics provided by the police had been compiled in accordance with new national reporting guidelines.

Councillor Lamb said it was difficult to have confidence in the information provided, how could the police be held to account if the information was inaccurate.

The Chair asked if the future reporting format could be reviewed to ensure it was reliable and relevant.

In responding Chief Inspector Croft said there were no significant issues in the Outer North East area, there were some isolated pockets but these were known to the police and prioritised accordingly.

It was reported that Police priorities for next year would include:

Draft minutes to be approved at the meeting
to be held on Monday, 20th March, 2017

- Safeguarding
- Burglary dwelling
- Anti-social behaviour

The Chair spoke about the City Centre night time economy and recent visits made by Members of the Licensing Committee which highlighted a need for more police resources to be deployed at weekend nights in the city centre.

The Chair said that at a recent meeting with the City Centre Commander, assurances had been given that additional police would be provided using resources from the outer areas.

In responding Chief Inspector Croft said the deployment of additional resources to the city centre would be planned in advance and would not impact on local policing priorities. Furthermore, an additional 600 officers were to be recruited.

The Chair thanked Chief Inspector Croft, Sergeant McKelvey and PCSO Clayton for their attendance and presentation.

RESOLVED –

- (i) To continue to support the locality Community Safety Partnership in relation to continuing to deliver against the priorities set by Safer Leeds 2016/17
- (ii) That the future reporting format be reviewed to ensure it was reliable and relevant.

43 ENVIRONMENTAL SERVICE LEVEL AGREEMENT 2016/17

The Chief Officer Environmental Action Services submitted a report which sought to confirm the continuation of the current Service Level Agreement (SLA) between the Committee and the Environmental Action Service, as overseen by the Environmental Sub Group.

The report also provided an opportunity for the Committee to refer related issues to the Sub Group at look at: including any potential changes in local priorities and service development requests for the 2017/18 SLA and any current performance related issues.

John Woolmer, Head of Service, Environment Action Service presented the report and responded to Members comments and queries

Detailed discussion ensued on the contents of the report which included:

- Street Cleaning

- Litter removal
- Removal of graffiti
- Flytipping
- Bulky item collection service
- Garden waste

The Chair suggested on a number of occasions the issue of verge creep had been raised by Members but there appeared to be little or no progress.

In responding the Head of Service apologised for the lack of progress, he said there was an intention to overstretch resources in order to deliver, but this had not fully been achieved. An undertaking was provided that verge creep would be added to the work programme for the New Year.

Councillor Robinson raised the issue of street sweeping and other highway associated works. He suggested that the highways department had responsibility for highways maintenance works but it was not always clear where the area of responsibility lay. A conversation was required with the Highways Department and possibly other directorates to draw up a clear programme of works.

The Chair asked about de-leafing in Wetherby, had the programme been delivered.

In responding the Head of Service said the de-leaf programme had been delivered but had not been reported to Members. It was suggested that the mild weather had resulted in the leaves remaining on the trees for longer which had caused a number of issues around the scheduling of works, however, fewer complaints had been received than in previous years.

A discussion ensued on the use of brown bins, Members pointed out that some residents had more than one brown bin and that future proposals would restrict one brown bin collection per property.

The Head of Service suggested that any property which did not have a brown bin service would be able to use the bulky waste collection service as an alternative.

Members queried as to how many occasions per year the bulky waste collection service could be used to collect brown bin waste.

The Head of Service was unable to provide a figure and offered to report back to Members following investigation

Members queried if there had been any enforcement actions in respect of flytipping in the area.

In responding the Head of Service said that gathering suitable evidence was key in pursuing prosecutions but said the erection of signs could also make a difference.

Members asked if the Community Payback scheme could be used to assist with flytipping and litter picking.

In responding the Head of Service said that the Community Payback scheme could be used but providing adequate supervision was a difficulty

Referring to the National Keep Britain Tidy Campaign, the Head of Service said the campaign was scheduled to begin in early March 2017, posters highlighting the campaign would be on display shortly.

RESOLVED –

- (i) To approve the continuation of the existing Service Level Agreement
- (ii) To advise the Environmental Sub Group of any potential changes / priorities that should be included in the SLA for 2017/18

44 COMMUNITY COMMITTEE UPDATE REPORT

The Area Leader submitted a report which provided an update on the Work Programme for the Outer North East Community Committee

The following document was appended to the report for information/ comment of the meeting:

- The minutes of the Outer North East Environmental Sub Group held on 1st September 2016 (Appendix A referred)
- Neighbourhood Planning update (Appendix B plus supplementary information referred)

Andrew Birkbeck, Area Officer, presented the report and highlighted the main issues which included:

- The latest Partnership Working Area report for Outer North East Leeds (November 2016)
- The Outer North East Environmental Sub Group which met on 1st September and 24th November 2016
- The visit by the Leader of Council and the Chief Executive to the Alwoodley and Harewood Wards on the afternoon of 14th November 2016
- The Emmerdale Stakeholder Panel held on 5th October 2016
- Progress on the redevelopment of the Moor Allerton Hub
- Neighbourhood Planning activity in the Outer North East area

RESOLVED – That the contents of the report be noted

45 OUTER NORTH EAST WELLBEING AND YOUTH ACTIVITY FUND BUDGETS

Draft minutes to be approved at the meeting
to be held on Monday, 20th March, 2017

The East North East Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Funding and Youth Activity Funding.

Appended to the report were copies of the following documents for information / comment of the meeting:

- Outer North East Community Committee Capital Wellbeing Budget (Appendix A referred)
- Outer North East Community Committee Wellbeing Revenue Budget (Appendix B referred)
- Outer North East Community Committee Youth Activity Funding (Appendix C referred)

Andrew Birkbeck, Area Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

The Area Leader reminded Members that funds were still available from the Youth Activity Budget and that applications received in the near future would be funded through the 2016/17 allocation.

RESOLVED –

- (i) To note the current budget position for 2016/17 financial year.
- (ii) That the following projects requesting Youth Activity Funding be determined as follows:

Project	Organisation	Amount Granted (£)
EPOSS Holiday Activity Programme	Elmet Partnership of Schools and Services (EPOSS)	Deferred for further discussions with Ward Members

- (iii) To note that the following applications had been approved since the Community Committee met on 12th September 2016 under the delegated authority of the Assistant Chief Executive (Citizens and Communities)

Project	Organisation	Amount Granted (£)
Jigsaw – Ensuring the wellbeing of young people	The Zone	£4,800 (YAF)
MAECare Online	Moor Allerton Elderly Care	£1,470 (Wellbeing Revenue)
Transport & Catering Costs for Over 60s	Moortown Social Club Over 60s Section	£1,200 (Wellbeing Revenue)
Wetherby Christmas Lights	Wetherby Town Council	£3,000 (Wellbeing Revenue)
Youth Engagement 2016	Friends of Sandringham Park in Partnership with Barleyfields Youth Club	£500 (YAF)

- (iv) To note that all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved.

46 OUTER NORTH EAST PARISH & TOWN COUNCIL FORUM

The East North East Area Leader submitted a report which provided the Minutes from the latest meeting of the Outer North East Parish and Town Council Forum held on 13th October 2016.

RESOLVED –

- (i) That the Minutes of the latest meeting of the Outer North East Parish and Town Council Forum held on 13th October 2016, be noted.
- (ii) To support where appropriate, the Outer North East Parish and Town Council Forum in resolving any issues raised.

47 DATE AND TIME OF NEXT MEETING

RESOLVED – To note that the next meeting will take place on Monday, 20th March 2017 at 5.30pm, venue to be confirmed at a later date.



Report of the City Solicitor

Report to: Outer North East Community Committee - Alwoodley, Harewood and Wetherby Wards

Report author: John Grieve, Senior Governance Officer, 0113 3788662

Date: 20th March 2017

For decision

Dates, Times and Venues of Community Committee Meetings 2017/2018

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2017/2018 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2016/17, this Committee held four meetings.
3. To be consistent with the number of meetings held in 2016/17, this report seeks to schedule four Community Committee business meetings as a minimum for 2017/18. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2016/17, where such workshops were held, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2017/18, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2017/2018 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2017/18 is as follows:
 - Monday 12th June 2017 at 5.30pm
 - Monday 11th September 2016 at 5.30pm
 - Monday 11th December 2017 at 5.30pm
 - Monday 19th March 2018 at 5.30pm

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Monday at 5.30pm and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

9. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2017/18, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2017/18 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.

14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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Report of: Chief Planning Officer

Report to: Outer North East Community Committee (Alwoodley, Harewood, Wetherby)

Report author: Ian Mackay/Heather Suggate (Tel: 3787653/3787654)

Date: 20th March 2017

To Note

The role of Outer North East Community Committee in Neighbourhood Planning

Purpose of report

1. This report follows on from discussions on Neighbourhood planning at Outer North East Community Committee (ONECC) during 2016, provides an update on the preparation of plans and sets out a number of opportunities for ONECC involvement.

Main issues

Background

2. Neighbourhood planning was established in the Localism Act 2011 which introduced new rights and powers to allow local communities to prepare a neighbourhood plan. Neighbourhood Development Plans can be prepared by town and parish councils or 'neighbourhood forums' (community groups designated specifically to take forward neighbourhood planning in areas without parishes) and can establish local planning policies for the development and use of land in a neighbourhood area. Some also choose to include projects, although these are not formally considered by the examiner.

Neighbourhood Planning Within Leeds

3. There are 35 designated Neighbourhood areas in Leeds and some plans are at an early stage while others are soon to be 'made' (that is, adopted). There are many different approaches being taken across the city to plan preparation as well as different levels of collaboration but all plans must meet the 'basic conditions' and these are tested by an independent examiner. The basic conditions relevant to neighbourhood plans are set out below:
 - a. having regard to national policies and advice contained in guidance issued by the Secretary of State it is appropriate to make the neighbourhood plan.

- b. the making of the order (or neighbourhood plan) contributes to the achievement of sustainable development.
 - c. the making of the order (or neighbourhood plan) is in general conformity with the strategic policies contained in the development plan for the area of the authority (or any part of that area).
 - d. the making of the order (or neighbourhood plan) does not breach, and is otherwise compatible with, EU obligations.
 - e. prescribed conditions are met in relation to the plan and prescribed matters have been complied with in connection with the proposal for the neighbourhood plan.
4. Preparing a plan has taken longer than most groups anticipated but there has been a significant increase in activity over the past year with a large number of groups coming forward with draft plans, not least in the ONE area. A number of groups have struggled across the city and it is likely there will be a few that do not submit a plan for examination.

Neighbourhood Planning in the Outer North East

5. The Outer North East area has 17 designated Neighbourhood areas. Appendix 1 shows the good progress that most are making. Of the plans that are well advanced, there are a number of common themes:
- Protection of the landscape setting of villages
 - Protection of heritage assets
 - Protection of community facilities
 - Designation of local green space
 - Support for some growth that is proportionate and respectful of the existing character
 - Providing for a mix of housing types, especially an increase of smaller units
 - Identification of projects (some plans may choose to identify CIL spending priorities).
6. There are a number of plans in the ONE that are at an advanced stage and close to being 'made' - Linton, Clifford, Bardsey Cum Rigton, Barwick in Elmet with Scholes, and Boston Spa.
7. The Linton Neighbourhood Plan was the first plan to reach examination (August 2015) and be comprehensively supported at referendum (December 2015). Since then the draft Plan has been subject to an application for judicial review which has resulted in two judgments by the High Court, both in the Council's favour, and there is a current application to appeal the second judgment. Although the Plan has not been formally 'made' by the City Council, it does have significant legal weight in determining planning application within the area.
8. The Clifford Neighbourhood Plan has also passed examination (September 2016) and was well supported at referendum (January 2017) and Executive Board will be asked to "make" the Plan on 22nd March 2017, within the 8 week period set out in the 2016 revision to The Neighbourhood Planning (General) Regulations 2012. Collingham Neighbourhood Plan has also successfully passed examination and will go to referendum on 27th April 2017.
9. Bardsey cum Rigton, Barwick in Elmet and Scholes and Boston Spa are currently or will shortly be examined whilst Alwoodley, East Keswick and Thorp Arch have completed pre-submission consultation on their draft plans.

10. A number of other plans have yet to reach pre-submission stage – Aberford, Bramham, Scarcroft, Shadwell, Thorner, Walton and Wetherby. Harewood Parish Council is not progressing with a Neighbourhood plan.

Role of Community Committees

11. Executive Board approved arrangements for the management and support of neighbourhood planning on 20th June 2012. The report recognised the role of Community Committees (then called Area Committees).

“Area Committees have a key consultative role to play in all aspects of the neighbourhood planning process. They will be able to advise, signpost, empower and provide mediation if needed. Prior to a decision being made on the designation of neighbourhood areas or the designation of neighbourhood forums, the Chief Planning Officer will consult Area Committee on timescales, issues and the boundary to be adopted. Area Committee can also contribute to the examiners advisory report, consultation and engagement issues, referendum arrangements, the implementation of neighbourhood plans and linking to the wider localism agenda. As Area Committees meet quarterly, it may not always be possible to report direct. In this case, the relevant Area Committee chair and the Executive Member for Neighbourhoods, Planning and Support Services will be consulted. The Executive Member for Development and the Economy will also be consulted where appropriate.”

Community Committee involvement to date

12. Although there is no statutory role for Community Committees in Neighbourhood planning some have added significant value to the process, generally reflecting local issues and needs as they arise. Involvement has included Neighbourhood planning workshops, governance support, assistance with engagement and consultation and, in a small number of cases, funding.
13. In line with the Executive Board report, officers have consulted local Ward Members and the chair of Community Committee to notify and seek their views and comments at key stages of the neighbourhood plan process, in particular at i) area designation; ii) forum designation; iii) pre-submission draft publicity; and iv) publicity once the plan is submitted for examination.
14. Since the Executive Board meeting in 2012, Neighbourhood planning has grown nationally and the Government has introduced a wide range of measures to 'speed up' the process and to give more power to groups that are preparing the plans. Further clarity since 2012 also means that there are two areas where it is not possible now for community committee to have a role - contributing to the examiner's report and involvement in referendum arrangements.

Future arrangements for Ward Member and Community Committee Involvement

15. Following on from a number of discussions at ONECC during 2016 where a desire was expressed for a greater involvement in Neighbourhood planning, officers from Locality Working and Planning have considered how best to facilitate this, within the available resources and time constraints. The following ONECC actions are proposed, with liaison as required between officers in Planning and Locality Working:
 - Provide ONECC with a quarterly update on neighbourhood planning activity and progress, including a list of the plans and opportunities for ONECC to comment

- Provide forward notice of neighbourhood plan activity to aid ONECC involvement – to include estimated dates for pre-submission consultation and the circulation of emerging draft plans
- Consult the Chair of ONECC as well as the relevant ward councillors at the start of the 6 week public consultation period at the pre-submission stage (the Regulation 14 stage) and attach any comments from ONECC to the formal comments from the Local Planning Authority)
- Similarly consult the Chair and ward councillors at the start of the 6 week consultation on the submitted plan (the Regulation 16 stage), and provide any additional comments from ONECC to the examiner (note – representations made at this stage can only be considered by the examiner)

16. Many of the neighbourhood plans within the Outer North East area are well advanced, indeed some are “leading the way” in neighbourhood planning in Leeds. Of the plans that are well advanced (beyond pre-submission stage) there is limited scope for ONECC involvement in the planning policy elements. However, many plans also include specific local projects and ONECC could be an important facilitator and partner in their successful delivery, providing direct assistance and the strategic, cross-neighbourhood area context. These could be the focus of ad hoc liaison meetings and workshops between ONECC and neighbourhood groups. CIL workshops have in the past identified an opportunity for community committee involvement in supporting and advising on the spending of their proportion (‘neighbourhood fund’) and assisting in securing other match funding.

17. There is therefore particular scope for ONECC involvement in those areas that have yet to reach pre-submission consultation - Aberford, Bramham, Scarcroft, Shadwell, Thorne, Walton and Wetherby. The Chair of ONECC has already been consulted on a number of these (December 2016).

Conclusion

18. Different levels of Community Committee involvement in Neighbourhood planning have taken place across the city. The level and type of involvement has generally been dependent on local issues. ONECC has identified a desire to be more involved in Neighbourhood planning generally and the arrangements set out in paragraph 15 provide a good opportunity for neighbourhood planning activity in the ONE to be joined-up, complimentary and responsive.



Report of:	Paul Bollom (Interim Chief Officer, Leeds Health Partnerships)
Report to:	Outer North East Community Committee – Alwoodley, Harewood and Wetherby Wards
Report author:	Manraj Singh Khela (Programme Manager, Leeds Health Partnerships Team)
Date:	20 th March 2017
Title:	Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP)

Summary of main issues

In October 2014, the NHS published the Five Year Forward View, a wide-ranging strategy providing direction to health and partner care services to improve outcomes and become financially sustainable. On December 22nd, NHS England (NHSE) published 'Delivering the Forward View: NHS planning guidance 2016/17 – 2020/21' which described the requirement for identified planning 'footprints' to produce a Sustainability and Transformation Plan (STP) as well as linking into appropriate regional footprint STPs (at a West Yorkshire level).

The planning guidance asked every health and care system to come together to create their own ambitious local blueprint for accelerating implementation of the NHS Five Year Forward View. STPs are 'place-based', multi-year plans built around the needs of local populations and should set out a genuine and sustainable transformation in service user experience and health outcomes over the longer-term.

Rob Webster, Chief Executive of South West Yorkshire Partnership NHS Foundation Trust, has been appointed by NHSE as the lead for the West Yorkshire & Harrogate STP, with Tom Riordan, Chief Executive of Leeds City Council, as the Senior Responsible Officer for the Leeds Plan.

NHSE requested that regional STP footprints deliver their initial STPs at the end of June 2016. An initial STP for West Yorkshire & Harrogate was duly submitted. However, NHSE has recognised that further work is required for all STPs and that the development phase of STPs will take much longer to ensure that appropriate consultation and engagement can take place which allows citizens and staff to properly shape services, develop solutions and inform plans.

This paper provides an overview of the STP development in Leeds and at a West Yorkshire level so far, and highlights some of the areas of opportunity.

The paper also makes reference to the Local Digital Roadmaps (LDR) which, alongside the development of the STPs, are a national requirement. The LDR is a key priority within the NHS Five Year Forward View and an initial submission for Leeds was provided to NHSE at the end of June. This outlines how, as a city, we plan to achieve the ambition of being “paper-free at the point of care” by 2020 and demonstrates how digital technology will underpin the ambitions and plans for transformation and sustainability.

Recommendations

Outer North East Community Committee is asked to:

1. Note the key areas of focus for the Leeds Plan described in this report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy;
2. Identify needs and opportunities within their area that will inform and shape the development of the Leeds Plan;
3. Recommend the most effective ways/opportunities the Leeds Plan development and delivery team can engage with citizens, groups and other stakeholders within their area to shape and support delivery of the Leeds Plan.

1 Purpose of this report

- 1.1 The purpose of this paper is to provide Outer North East Community Committee with an overview of the emerging Leeds Plan and the West Yorkshire and Harrogate Sustainability and Transformation Plans (STPs).
- 1.2 It sets out the background, context and the relationship between the Leeds and West Yorkshire plans. It also highlights some of the key areas that will be addressed within the Leeds Plan which will add further detail to the strategic priorities set out in the recently refreshed Leeds Health and Wellbeing Strategy 2016 – 2021.

2 Background information

Leeds picture

- 2.1 Leeds has an ambition to be the Best City in the UK by 2030. A key part of this is being the Best City for Health and Wellbeing and Leeds has the people, partnerships and placed-based values to succeed. The vision of the Leeds Health and Wellbeing Strategy is: ‘Leeds will be a healthy and caring city for all ages, where people who are the poorest will improve their health the fastest’. A strong economy is also key: Leeds will be the place of choice in the UK to live, for people to study, for businesses to invest in, for people to come and work in and the regional hub for specialist health care. Services will provide a minimum universal offer but will tailor specific offers to the areas that need it the most. These are bold statements, in one of the most challenging environments for health and care in living memory.

- 2.2 Since the first Leeds Health and Wellbeing Strategy in 2013, there have been many positive changes in Leeds and the health and wellbeing of local people continues to improve. Health and care partners have been working collectively towards an integrated system that seeks to wrap care and support around the needs of the individual, their family and carers, and helps to deliver the Leeds vision for health and wellbeing. Leeds has seen a reduction in infant mortality as a result of a more preventative approach; it has been recognised for improvements in services for children; it became the first major city to successfully roll out an integrated, electronic patient care record, and early deaths from avoidable causes have decreased at the fastest rate in the most deprived wards.
- 2.3 These are achievements of which to be proud, but they are only the start. The health and care system in Leeds continues to face significant challenges: the ongoing impact of the global recession and national austerity measures, together with significant increases in demand for services brought about by both an ageing population and the increased longevity of people living with one or more long term conditions. Leeds also has a key strategic role to play at West Yorkshire level, with the sustainability of the local system intrinsically linked to the sustainability of other areas in the region.
- 2.4 Leeds needs to do more to change conversations across the city and to develop the necessary infrastructure and workforce to respond to the challenges ahead. As a city, we will only meet the needs of individuals and communities if health and care workers and their organisations work together in partnership. The needs of patients and citizens are changing; the way in which people want to receive care is changing, and people expect more flexible approaches which fit in with their lives and families.
- 2.5 Further, Leeds will continue to change the way it works, becoming more enterprising, bringing in new service delivery models and working more closely with partners, public and the workforce locally and across the region to deliver shared priorities. However, this will not be enough to address the sustainability challenge. Future years are likely to see a reduction in provision with regard to services which provide fewer outcomes for local people and offer less value for the 'Leeds £'.
- 2.6 Much will depend on changing the relationship between the public, workforce and services. There is a need to encourage greater resilience in communities so that more people are able to do more themselves. This will reduce the demands on public services and help to prioritise resources to support those most at need. The views of people in Leeds are continuously sought through public consultation and engagement, and prioritisation of essential services will continue, especially those that support vulnerable adults, children and young people.

National picture

- 2.7 In October 2014, the NHS published the Five Year Forward View, a wide-ranging strategy providing direction to health and partner care services to improve outcomes and become financially sustainable. On December 22nd, NHS England (NHSE) published the 'Delivering the Forward View: NHS planning guidance 2016/17 – 2020/21', which is accessible at the following link:

<https://www.england.nhs.uk/wp-content/uploads/2015/12/planning-guid-16-17-20-21.pdf>

- 2.8 The planning guidance asked every health and care system to come together to create their own ambitious local blueprint – Sustainability and Transformation Plan (STP) - for accelerating implementation of the Five Year Forward View and for addressing the challenges within their areas. STPs are place-based, multi-year plans built around the needs of local populations ('footprints') and should set out a genuine and sustainable transformation in service user experience and health outcomes over the longer term. The key points in the guidance were:
- The requirement for 'footprints' to develop a STP;
 - A strong emphasis on system leadership;
 - The need to have 'placed based' (as opposed to organisation-based) planning;
 - STPs must cover all areas of Clinical Commissioning Group (CCG) and NHS England commissioned activity;
 - STPs must cover better integration with local authority services, including, but not limited to, prevention and social care, reflecting local agreed health and wellbeing strategies;
 - The need to have an open, engaging and iterative process clinicians, patients, carers, citizens, and local community partners including the independent and voluntary sectors, and local government through health and wellbeing boards;
 - That STPs will become the single application and approval process for being accepted onto programmes with transformational funding for 2017/18 onwards.
- 2.9 The national guidance is largely structured around asking areas to identify what action will take place to address the following three questions:
- *How will you close your health and wellbeing gap?*
 - *How will you drive transformation to close your care and quality gap?*
 - *How will you close your finance and efficiency gap?*
- 2.10 NHSE recognises 44 regional 'footprints' in England. This includes West Yorkshire. The West Yorkshire footprint in turn comprises 6 'local footprints', including Leeds (the others being Bradford and Craven, Calderdale, Kirklees, Harrogate & Rural District and Wakefield). There is an expectation that the regional STPs will focus on those services which will benefit from planning and delivery on a regional scale while local STPs (Leeds Plan) will focus on transformative change and sustainability in their respective local geographies. Local STPs will also need to underpin the regional STP and be synchronised and coordinated with it.

2.11 The following describes the emerging West Yorkshire & Harrogate STP as well as the Leeds Plan which will allow Leeds to be the best city for health and wellbeing and help deliver significant parts of the new Leeds Health and Wellbeing Strategy. Both Plans should be viewed as evolving plans which be significantly developed through 2017.

2.12 Key milestones

- December 2015 – planning guidance published
- 15th April 2016 - Short return to NHSE, including priorities, gap analysis and governance arrangements
- May-June 2016 - Development of initial STPs
- End June 2016 - Each regional footprint (including West Yorkshire) submitted its emerging STP for a checkpoint review
- July -October 2016 - further development of the STPs, at both Leeds and West Yorkshire levels
- 21st October 2016 - further submission to NHSE of developing regional STPs
- November 2016 to August 2017 - Further development of STPs through active engagement, consultation and conversations with citizens, service users, carers, staff and elected members

3 Main issues

'Geography' of the STP

3.1 NHSE has developed the concept of a 'footprint' which is a geographic area that the STP will cover and have identified 44 'footprints' nationally.

3.2 Leeds, as have other areas within West Yorkshire, made representation regionally and nationally that each area within West Yorkshire should be recognised as its own footprint. However, since April 2016, it was clear that STP submissions to NHS England will be made only at the regional level ie, for us, a West Yorkshire & Harrogate STP which is supported by 6 "local" STPs, including the Leeds Plan.

3.3 The emerging plans for Leeds and West Yorkshire are therefore multi-tiered. The primary focus for Leeds is a plan covering the Leeds city footprint which focuses on citywide change and delivery. It sits under the refreshed Leeds Health and Wellbeing Strategy and encompasses all key health and care organisations in the city. When developing the Leeds Plan, consideration is being given to appropriate links / impacts at a West Yorkshire level.

Approach to developing the West Yorkshire & Harrogate STP

3.4 Rob Webster, Chief Executive of South West Yorkshire Partnership NHS Foundation Trust, has been appointed by NHSE as the lead for the West

Yorkshire & Harrogate STP and the Healthy Futures Programme Management Office (hosted by Wakefield CCG) is providing support for its development.

3.5 West Yorkshire Collaboration of Chief Executives meeting held on 8th April agreed that 'primacy' should be retained at a local level and any further West Yorkshire priorities will be determined by collective leadership using the following criteria:

- *Does the need require a critical mass beyond a local level to deliver the best outcomes?*
- *Do we need to share best practice across the region to achieve the best outcomes?*
- *Will working at a West Yorkshire level give us more leverage to achieve the best outcomes?*

3.6 The following guiding principles underpin the West Yorkshire approach to working together:

- *We will be ambitious for the populations we serve and the staff we employ*
- *The West Yorkshire & Harrogate STP belongs to commissioners, providers, local government and NHS*
- *We will do the work once – duplication of systems, processes and work should be avoided as wasteful and potential source of conflict*
- *We will undertake shared analysis of problems and issues as the basis of taking action*
- *We will apply subsidiarity principles in all that we do – with work taking place at the appropriate level and as near to local as possible.*

3.7 Priority areas currently being considered at a West Yorkshire & Harrogate STP level include:



3.8 These areas will be supported by enabling workstreams covering: digital, workforce, leadership and organisational development, communications & engagement and finance & business intelligence.

- 3.9 Leeds is well represented within the development of the West Yorkshire & Harrogate STP with Nigel Gray (Chief Executive, Leeds North CCG) leading on Urgent and Emergency Care, Phil Corrigan (Chief Executive, Leeds West CCG) leading on Specialising Commissioning, Dr Ian Cameron (Director of Public Health, Leeds City Council) leading Prevention at Scale, Jason Broch (Chair of Leeds North CCG) leading on Digital, and Dr Andy Harris (Clinical Chief Officer Leeds South and East CCG) leading on Finance and Business Intelligence. In addition, Julian Hartley (Chief Executive, Leeds Teaching Hospitals NHS Trust) is chair of the West Yorkshire Association of Acute Trusts (WYAAT) and Thea Stein (Chief Executive of Leeds Community Healthcare NHS Trust) is the co-chair of a new West Yorkshire Primary Care and Community Steering Group.
- 3.10 A series of workshops have been arranged focusing on the different priority areas for West Yorkshire with representatives from across the CCGs, NHS providers and local authorities in attendance.
- 3.11 It is important to recognise that at the time of writing this paper the West Yorkshire & Harrogate STP is still in its development stage and the links between this and the six local STPs are still being worked through. The emerging West Yorkshire & Harrogate STP can be read at this link:
- <http://www.southwestyorkshire.nhs.uk/west-yorkshire-harrogate-sustainability-transformation-plan/>
- 3.12 Leeds is also taking a lead role in bringing together Chairs of the Health and Wellbeing Boards across West Yorkshire to provide strategic leadership to partnership working around health and wellbeing and the STPs across the region.

Approach taken in Leeds

- 3.13 The refreshed Joint Strategic Needs Assessment (JSNA), the development of our second Leeds Health and Wellbeing Strategy and discussions / workshops at the Health and Wellbeing Boards in January, March, April, June, July and September 2016 have been used to help identify the challenges and gaps that Leeds needs to address and the priorities within our Leeds Plan. The Health and Wellbeing Board has also provided strategic steer to the shaping of solutions to address these challenges.
- 3.14 Any plans described within the final Leeds Plan will directly link back to the refreshed Leeds Health and Wellbeing Strategy under the strategic leadership of the Health and Wellbeing Board.
- 3.15 The Leeds Health and Care Partnership Executive Group (PEG) has been meeting monthly to provide oversight of the development of the Leeds Plan. This group, chaired by the Chief Executive of Leeds City Council, comprises of the Chief Executives / Accountable Officers of the statutory providers and commissioners, the Director of Adult Social Care, the Director of Children's Services and the Director of Public Health, Chair of the Leeds Clinical Senate, and Chair of the Leeds GP Provider Forum.
- 3.16 A joint team with representatives from across the statutory partners is driving the development of the Leeds Plan while ensuring appropriate linkages with the West

Yorkshire & Harrogate STP. This team is being led by the Chief Operating Officer, Leeds South and East CCG. It comprises:

- A Central Team, providing oversight, programme management, coordination, financial and other impact analysis functions;
- Senior Managers and Directors across key elements of health and social care, who are responsible for identifying the major services changes we need to address the gaps;
- Experts from the “enabling” parts of the system such as informatics, workforce and estates, who need to address the implications of, and opportunities arising from, the proposed service changes;
- Individual members of the PEG, who act as Senior Responsible Owners and champion specific aspects of the Plan;
- A City-wide Planning Group now renamed the Leeds Plan Delivery Group, with representation from across the city, which provides assurance to the PEG on Leeds Plan development.

3.17 The development of the Leeds Plan has initially identified 5 primary ‘Elements’. These are the areas of health and care services where we expect most transformational change to occur:

- Rebalancing the conversation - Working with staff, service users and the public (sometime referred to as ‘the social contract’)
- Prevention
- Self-Management, Proactive & Planned Care
- Rapid Response in Time of Crisis
- Optimising the use of Secondary Care Resources & Facilities
- Education, Innovation and Research.

3.18 These are supported by the ‘enabling aspects’ of services / systems – where change will actually be driven from:

- Workforce
- Digital
- Estates and Procurement
- Communications & Engagement
- Finance & Business Intelligence.

- 3.19 Over 40 leads (at mainly Senior Manager and Director-level) from across the partnership have been assigned to one or more of the Elements / Enablers to work together to develop the detail. A flexible, responsive and iterative process to developing the Leeds Plan has been deployed, focussing on the gaps, the solutions to address the gaps, and impact / dependencies across the other areas.
- 3.20 Sessions have taken place are being arranged with 3rd sector and patient and service user groups to raise awareness of the challenges and opportunities and to help inform and design solutions and shape the Leeds Plan.
- 3.21 Workshops have taken place with Senior Managers / Directors from across all partners and the 3rd sector to understand what key solutions and plans are being developed across the Elements and Enablers, to develop a 'golden thread' or narrative that describes all of the proposed changes in terms of a whole system, and to provide constructive input into the solutions.

Local Digital Roadmaps

- 3.22 Alongside the development of the Leeds Plan, there has also been a national requirement to develop and submit a Local Digital Roadmap (LDR). The LDR is a key priority within the NHS Five Year Forward View and an initial submission was made to NHSE at the end of June, after working with the Leeds Informatics Board and other stakeholders. The LDR describes a 5-year digital vision, a 3-year journey towards becoming paper-free-at-the-point-of-care and 2-year plans for progressing a number of predefined 'universal capabilities'. Within this, it demonstrates how digital technology will underpin the ambitions and plans for service transformation and sustainability.
- 3.23 LDRs are required to identify how local health and care systems will deploy and optimise digitally enabled capabilities to improve and transform practice, workflows and pathways across the local health and care system. Critically, they will be a gateway to funding for the city but they are not intended to be a replacement for individual organisations' information strategies. Over the next 5 years, funding of £1.3bn is to be distributed across local health and social care systems to achieve the paper-free ambition.
- 3.24 The priority informatics opportunities identified in the LDR are:
- To use technology to support people to maintain their own health and wellbeing;
 - To ensure a robust IT infrastructure provision that supports responsive and resilient 24/7 working across all health and care partners;
 - To provide workflow and decision support technology across General Practice, Neighbourhood Teams, Hospitals and Social Care;
 - To ensure a change management approach that embeds the use of any new technology into everyday working practices.
- 3.25 It is recognised that resources, both financial and people (capacity and capability), are essential to delivering this roadmap. A city-first approach is critical and seeks

to eradicate the multiple and diverse initiatives which come from different parts of the health and care system, which use up resources in an unplanned way and often confuse. The LDR will also ensure that digital programmes and projects are aligned fully to agreed whole-system outcomes described in the Leeds Health and Wellbeing Strategy and the Leeds Plan.

Key aspects of the emerging Leeds Plan

- 3.26 The Leeds Health and Wellbeing Board has provided a strong steer to the shaping of the Leeds Plan through discussions at formal Board meetings on 12 January 2016, 21 April 2016 and 06 September 2016 and two STP related workshops held on 21 June 2016 and 28 July 2016. The Board has reinforced the commitment to the Leeds footprint. The Board also supports taking our ‘asset-based’ approach to the next level. This is enshrined in a set of values and principles and a way of thinking about our city, which identifies and makes visible the health and care-enhancing assets in a community. It sees citizens and communities as the co-producers of health and wellbeing rather than the passive recipients of services. It promotes community networks, relationships and friendships that can provide caring, mutual help and empowerment. It values what works well in an area and identifies what has the potential to improve health and well-being. It supports individuals’ health and well-being through self-esteem, coping strategies, resilience skills, relationships, friendships, knowledge and personal resources. It empowers communities to control their futures and create tangible resources such as services, funds and buildings.
- 3.27 The members of the Board have also placed the challenge that as a system we need to think and act differently in order to meet the challenges and ensure that “Leeds will be a healthy and caring city for all ages, where people who are the poorest will improve their health the fastest”.

Challenges faced by Leeds

- 3.28 The city faces many significant health and social care challenges commensurate with its size, diversity, urban density and history. We continue to face significant health inequalities between different groups. Over the next 25 years the number of people who live in Leeds is predicted to grow by over 15 per cent. The number of people aged over 65 is estimated to rise by almost a third to over 150,000 by 2030.
- 3.29 We have identified several specific areas where, if we focused our collective efforts, we predict will have the biggest impact in addressing the health and wellbeing gap, care quality gap and finance & efficiency gap.
- 3.30 The Health and Wellbeing Board has considered these gaps and what could be done to address them, as set out below.

Health and Wellbeing Gaps	Care and Quality Gaps
<p>Life expectancy for men and women remains significantly worse in Leeds than the national average. The gaps that we need to address are:</p> <p>HW1 - Cardiovascular disease (CVD) mortality is significantly worse than for England</p> <p>HW2 - Cancer mortality is significantly worse than the rest of Yorkshire and the Humber</p> <p>HW3 - Deaths from cancer are the single largest cause of avoidable PYLL in the city, accounting for 36.3% of all avoidable PYLL</p> <p>HW4 - PYLL from cancer is twice the level in the deprived Leeds quintile than in Leeds non-deprived</p> <p>HW5 - Suicides have increased</p>	<p>The following NHS Constitutional KPIs have been identified as the areas to focus on to reduce the care and quality gap:</p> <p>CQ1 - Mental Health (including IAPT)</p> <p>CQ2 - Patient Satisfaction</p> <p>CQ3 - Quality of Life</p> <p>CQ4 - A&E and Ambulance Response Times</p> <p>CQ5 - Delayed Transfers of Care (DTOC)</p> <p>CQ6 - Hospital admission rates</p> <p>CQ7 - Capacity gap created by difficulties in recruiting and retaining staff, coupled with a rising demand</p> <p>CQ8 - Difficulties in providing greater access to services in and out of hours</p>
Finance and Efficiency Gaps	
<p>The financial gap facing the city under our 'do nothing' scenario is £723 million. It reflects the forecast level of pressures facing the 4 statutory delivery organisations in the city and assumes that our 3 CCGs continue to support financial pressures in other parts of their portfolio whilst meeting NHS business rules.</p>	

Health and wellbeing gap

- 3.31 It is recognised that, despite best efforts, health improvement is not progressing fast enough and health inequalities are not currently narrowing. Life expectancy for men and women remains significantly worse in Leeds than the national average (life expectancy by Community Committee area between 2012 and 2014 is included at table 1). The gap between Leeds and England has narrowed for men, whilst the gap between Leeds and England has worsened for women.

	Life Expectancy at Birth - Female	Life Expectancy at Birth - Male	Life Expectancy at Birth - Persons
Inner East	80.2	76.2	78.1
Outer East	83	79.6	81.3
Inner North East	82.5	79.3	80.9
Outer North East	87	83.5	85.4
Inner South	80.3	75.5	77.8
Outer South	83.3	80.5	82
Inner West	81.4	76.7	79
Outer West	82.7	78.8	80.8
Inner North	80.9	79.5	80.3
Outer North	85.1	81.2	83.2
All Leeds	82.8	79.2	81

Table 1

- 3.32 Cardiovascular disease mortality is significantly worse than for England. However, the gap has narrowed. Cancer mortality is significantly worse than the rest of Yorkshire and the Humber (YH) and England with no narrowing of the gap. There is a statistically significant difference for women whose mortality rates are higher in Leeds than the YH average. The all-ages-all-cancers trend for 1995-2013 is

improving but appears to be falling more slowly than both the YH rate and the England rate, which is of concern.

- 3.33 Avoidable Potential Years of Life Lost (PYLL) from Cancer for those under 75 years of age is a new measure which takes into account the age of death as well as the cause of death. Deaths from cancer are the single largest cause of avoidable PYLL in the city, accounting for 36.3% of all avoidable PYLL. PYLL from cancer is twice the level in the deprived Leeds quintile than in Leeds non-deprived.
- 3.34 Infant mortality has significantly reduced from being higher than the England rate to now being below it.
- 3.35 Suicides have increased, after a decline, and are now above the England rate. Looking at the geographical distribution of suicides (2016 Leeds Suicide Audit), a pattern has emerged that appears to correlate areas of high deprivation to areas with a high number of suicides. It was found that 55% of the audit population lived in the most deprived 40% of the city. This shows a clear relationship between deprivation and suicide risk within the Leeds population. The area with the highest number of suicides is slightly to the west and south of the city centre. These areas make a band across LS13, LS12, LS11, LS10 and LS9 (i.e. Inner West, Inner South and Inner East)
- 3.36 Within Leeds, for the big killers there has been a significant narrowing in the gap for deprived communities for cardiovascular disease, a narrowing of the gap for respiratory disease but no change for cancer mortality. There are 2,200 deaths per year <75 years. Of these 1,520 are avoidable (preventable and amendable) and, of these, 1,100 are in non-deprived parts of Leeds and 420 in deprived parts of Leeds (the cancer rate per 100,000 of the population for 2010 - 2014 is shown by Community Committee area at table 2).

For further information on Outer North East Community Committee, please see Appendix 1.

Column1	Under 75s Cancer Mortality - Female	Under 75s Cancer Mortality - Male	Under 75s Cancer Mortality - Persons
Inner East	177.7	236.3	206.5
Outer East	134.9	165.9	149.5
Inner North East	114.6	146.9	129.7
Outer North East	106.2	131	118
Inner South	179.3	208.9	193.9
Outer South	127.6	160.8	143.5
Inner West	152.8	228.9	190
Outer West	146.8	161.1	153.3
Inner North West	167.7	133.6	149.3
Outer North West	116.3	153.6	133.9
All Leeds	128.7	156.9	142

Table 2

- 3.37 The following are opportunities where action to address the gap might be identified:
- Scaling up – Scaling up of targeted prevention to those at high risk of Cardiovascular disease, diabetes, smoking related respiratory disease and falls. In

addition, scaling up of children and young people initiatives already in existence, such as Best Start and childhood obesity / healthy weight programmes.

- Look at options to move to a community-based approach to health beyond personal / self-care. Scale up the Leeds Integrated Healthy Living Service; aligning partner Commissioning and provision, inspiring communities and partners to work differently – including physical activity/active travel, digital, business sector, developing capacity and capability.
- Increased focus on prevention - for short term and longer term benefits.

Care and quality gap

3.38 The following gaps have been identified:

- There are a number of aspects to the Care and Quality gap. In terms of our NHS Constitutional Key Performance Indicators (KPIs) the areas where significant gaps have been identified include: Mental Health (including Improving Access to Psychological Therapies), Patient Satisfaction, Quality of Life, Urgent Care Standards, Ambulance Response Times and Delayed Transfers of Care (DTC).
- Whilst performance on the Urgent Care Standard is below the required level, performance in Leeds is better than most parts of the country. There is a need to ensure that a greater level of regional data is used to reflect the places where Leeds residents receive care.
- There are 4 significant challenges facing General Practice across the city: the need to align and integrate working practices with our 13 Neighbourhood Teams; the need to provide patients with greater access to their services (this applies to both extended hours during the 'working week', and also at weekends); the severe difficulties they are experiencing in recruiting and retaining GPs and practice nurses; and the significant quality differential between the best and worst primary care estate across the city.
- There is a need to ensure that there is a wider context of Primary Care, outside of general practices that must be considered.

3.39 The following are opportunities where action to address the gap might be identified:

- More self-management of health and wellbeing.
- Development of a workforce strategy for the city which considers: increasing the 'transferability' of staff between the partner organisations; widespread up-skilling of staff to embed an asset-based approach to the relationship between professionals and service users; attracting, recruiting and retaining staff to address key shortages (nurses and GPs); improved integration and multi-skilling of the unregistered workforce and opportunities around apprenticeships; workforce planning and expanding the content and use of the citywide Health and Care workforce database.

- Partnerships with university and business sectors to create an environment for solutions to be created and implemented through collaboration across education, innovation and research.
- Maternity services - Key areas requiring development include the increased personalisation of the maternity offer, better continuity of care, increased integration of maternity care with other services within communities, and the further development of choice.
- Children's services - In a similar way, for children's services the key area requiring development is that of emotional and mental health support to children and younger people. Key components being the creation of a single point of access; a community based eating disorder service; and primary prevention in children's centres and schools both through the curriculum and anti-stigma campaigns.

Finance and efficiency gap

3.40 The following gaps have been identified:

- The projected collective financial gap facing the Leeds health and care system (if we did nothing about it) is £723 million by 2021. It reflects the forecast level of pressures facing the four statutory delivery organisations (Leeds City Council, Leeds Teaching Hospitals NHS Trust, Leeds and York Partnership NHS Foundation Trust and Leeds Community Healthcare NHS Trust) in the city and assumes that our three CCGs continue to support financial pressures in other parts of their portfolio whilst meeting NHS business rules. This is driven by inflation, volume demand, lost funding and other local cost pressures.

3.41 The following opportunities were discussed as some of the areas where action to address the gap might be identified:

- Citywide savings will need to be delivered through more effective collaboration on infrastructure and support services. To explore opportunities to turn the 'demand curve' on clinical and care pathways through: investment in prevention activities; focusing on the activities that provide the biggest return and in the parts of the city that will have the greatest impact; maximising the use of community assets; removing duplication and waste in cross-organisation pathways; ensuring that the skill-mix of staff appropriately and efficiently matches need across the whole health and care workforce e.g. nursing across secondary care and social care as well as primary care; and by identifying services which provide fewer outcomes for local people and offer less value to the 'Leeds £'.
- Capitalise on the regional role of our hospitals using capacity released by delivering our solutions to support the sustainability of services of other hospitals in West Yorkshire and build on being the centre for specialist care for the region.

Emerging Leeds Plan – supporting the Leeds Health and Wellbeing Strategy

3.42 The Leeds Plan will have specific themes which will look at what action the health and care system needs to take to help fulfil the priorities identified within the Leeds Health and Wellbeing Strategy. Currently these emerging themes include:

- **Rebalancing the conversation - Working with staff, service users and the public** - which supports the ethos of the Leeds Health and Wellbeing Strategy and sees citizens and communities as the co-producers of health and wellbeing rather than the passive recipients of services. It also emphasises individuals' health and wellbeing through self-esteem, coping strategies, resilience skills, relationships, friendships, knowledge and personal resources. This will also support Leeds Health and Wellbeing Strategy Priority 3 – 'Strong, engaged and well connected communities' and Priority 9 'Support self-care, with more people managing their own conditions' - using and building on the assets in communities. We must focus on supporting people to maintain independence and wellbeing within local communities for as long as possible. People need to be more involved in decision making and their own care planning by setting goals, monitoring symptoms and solving problems. To do this, care must be person-centred, coordinated around all of an individual's needs through networks of care rather than single organisations treating single conditions.
- **Prevention, Proactive Care, Self-management and Rapid Response in Time of Crisis** – which directly relates to the Priority 8 - 'A stronger focus on prevention' - the role that people play in delivering the necessary focus on prevention and what action the system needs to take to improve prevention, and Leeds Health and Wellbeing Strategy Priority 12 'The best care, in the right place, at the right time'. Services closer to home will be provided by integrated multidisciplinary teams working proactively to reduce unplanned care and avoidable hospital admissions. They will improve coordination for getting people back home after a hospital stay. These teams will be rooted in neighbourhoods and communities, with co-ordination between primary, community, mental health and social care. They will need to ensure care is high quality, accessible, timely and person-centred. Providing care in the most appropriate setting will ensure our health and social care system can cope with surges in demand with effective urgent and emergency care provision.
- **Optimising the use of Secondary Care Resources & Facilities** – which also contributes to Leeds Health and Wellbeing Strategy Priority 12 'The best care, in the right place, at the right time'. This is ensuring that we have streamlined processes and only admitting those people who need to be admitted. As described above this needs population-based, integrated models of care, sensitive to the needs of local communities. This must be supported by better integration between physical and mental health and care provided in and out of hospital. Where a citizen has to use secondary care we will be putting ourselves in the shoes of the citizen and asking if the STP answers, 'Can I get effective testing and treatment as efficiently as possible?'

- **Innovation, Education, Research** - which relates to Leeds Health and Wellbeing Strategy Priority 7 – ‘Maximise the benefits from information and technology’ – how technology can give people more control of their health and care and enable more coordinated working between organisations. We want to make better use of technological innovations in patient care, particularly for long term conditions management. This will support people to more effectively manage their own conditions in ways which suit them. Leeds Health and Wellbeing Strategy Priority 11 – ‘A valued, well-trained and supported workforce’, and priority 5 – ‘A strong economy with quality local jobs’ – through things such as the development of a the Leeds Academic Health Partnership and the Leeds Health and Care Skills Academy and better workforce planning ensuring the workforce is the right size and has the right knowledge and skills needed to meet the future demographic challenges.
- Mental health and physical health will be considered in all aspects of the STP within the Leeds Plan but also there will be specific focus on Mental Health within the West Yorkshire & Harrogate STP, directly relating to Leeds Health and Wellbeing Strategy Priority 10 – ‘Promote mental and physical health equally’.

3.43 When developing the Leeds Plan, the citizen is at the forefront and the following questions identified in the Leeds Health and Wellbeing Strategy are continually asked:

- *Can I get the right care quickly at times of crisis or emergency?*
- *Can I live well in my community because the people and places close by enable me to?*
- *Can I get effective testing and treatment as efficiently as possible?*

4 Corporate considerations

4.1 Consultation and engagement

4.1.11 The purpose of this report is to share information about the progress of development of the Leeds Plan. A primary guiding source for the Leeds Plan has been the Leeds Health and Wellbeing Strategy 2016-2021 which was been widely engaged on through its development.

4.1.12 The Leeds Plan will include a clear roadmap for delivery of the service changes over the next 4-5 years. This will also identify how and when engagement, consultation and co-production activities will take place with the public, service users and staff.

4.1.13 In relation to the West Yorkshire & Harrogate STP, this engagement is being planned and managed through the West Yorkshire Healthy Futures Programme Management Office.

4.2 Equality and diversity / cohesion and integration

4.2.1 Any future changes in service provision arising from this work will be subject to equality impact assessment.

4.3 Council policies and best council plan

4.3.2 The refreshed Joint Strategic Needs Assessment (JSNA) and the Leeds Health and Wellbeing Strategy have been used to inform the development of the Leeds Plan. Section 3.42 of this paper outlines how the emerging Leeds Plan will deliver significant part of the Leeds Health and Wellbeing Strategy.

4.3.3 The Leeds Plan will directly contribute towards the achieving the breakthrough projects: Early intervention and reducing health inequalities and 'Making Leeds the best place to grow old in'.

4.3.4 The Leeds Plan will also contribute to achieving the following Best Council Plan Priorities: Supporting children to have the best start in life; preventing people dying early; promoting physical activity; building capacity for individuals to withstand or recover from illness; and supporting healthy ageing.

4.4 Resources and value for money

4.4.1 The Leeds Plan will have to describe the financial and sustainability gap in Leeds, the plan Leeds will be undertaking to address this and demonstrate that the proposed changes will ensure that we are operating within our likely resources. In order to make these changes, we will require national support in terms of local flexibility around the setting of targets, financial flows and non-recurrent investment.

4.4.2 As part of the development of the West Yorkshire & Harrogate STP, the financial and sustainability impact of any changes at a West Yorkshire level and the impact on Leeds will need to be carefully considered and analysis is currently underway to delineate this.

4.4.3 It is envisaged that Leeds may be able to capitalise on the regional role of our hospitals using capacity released by delivering our solutions to support the sustainability of services of other hospitals in West Yorkshire and to grow our offer for specialist care for the region.

4.5 Risk management

4.5.1 Failure to have robust plans in place to address the gaps identified as part of the plan development will impact the sustainability of the health and care in the city.

4.5.2 Two key overarching risks present themselves, given the scale and proximity of the challenge and the size and complexity of both the West Yorkshire footprint and Leeds itself:

- Potential unintended and negative consequences of any proposals as a result of the complex nature of the local and regional health and social care systems and their interdependencies. Each of the partners has their own internal pressures and governance processes they need to follow.

- Ability to release expenditure from existing commitments without de-stabilising the system in the short-term will be extremely challenging as well as the risk that any proposals to address the gaps do not deliver the sustainability required over the longer-term.
- 4.5.3 The challenge also remains to develop a cohesive narrative between technology plans and how they support the plans for the city. Leeds already has a defined blueprint for informatics, strong cross organisational leadership and capability working together with the leads of each STP area to ensure a quality LDR is developed and implemented.
- 4.5.4 Whilst the Leeds the health and care partnership has undertaken a review of non-statutory governance to ensure it is efficient and effective, the bigger West Yorkshire footprint upon which we have been asked to develop an STP will present much more of a challenge.
- 4.5.5 The effective management of these risks can only be achieved through the full commitment of all system leaders within the city to focus their full energies on the developing a robust STP and Leeds Plan and then delivering the plans within an effective governance framework.

5 Conclusions

- 5.1 As statutory organisations across the city working with our thriving volunteer and third sectors and academic partners, we have come together to develop, for the first time, a system-wide plan for a sustainable, high-quality health and social care system. We want to ensure that services in Leeds can continue to provide high-quality support that meets, or exceeds, the expectations of adults, children and young people across the city: the patients and carers of today and tomorrow.
- 5.2 Our Leeds Plan will be built on taking our asset-based approach to the next level to help deliver the health and care aspects of the Leeds Health and Wellbeing Strategy. This is enshrined in a set of values and principles and a way of thinking about our city, which:
- Identifies and makes visible the health and care-enhancing assets in a community;
 - Sees citizens and communities as the co-producers of health and wellbeing rather than the passive recipients of services;
 - Promotes community networks, relationships and friendships that can provide caring, mutual help and empowerment;
 - Values what works well in an area;
 - Identifies what has the potential to improve health and wellbeing the fastest;
 - Supports individuals' health and wellbeing through self-esteem, coping strategies, resilience skills, relationships, friendships, knowledge and personal resources;

- Empowers communities to control their futures and create tangible resources such as services, funds and buildings;
- Values and empowers the workforce and involves them in the co-production of any changes.

5.3 The following table summarises, at a high-level, the key changes that we expect to take place over the next five-plus years and which will provide the greatest leverage.

Key solutions to address our gaps and create a sustainable health and care for the future...		
Changing the conversation and working with the public, service users and our workforce	Investing more in prevention, targeting in those areas that will reap the greatest impact.	
Increasing and integrating our community offer for out of hospital health and social care, providing proactive care and rapid response in a time of crisis.	Capitalising on the regional role of our hospitals using capacity released by delivering our solutions to support the sustainability of services of other hospitals in West Yorkshire	
Supported by...		
Working with people at every stage of change through clear comms and engagement	Having a national pioneering integrated digital infrastructure being used by a digital literate workforce	Creating an environment for solutions to be produced, economic investment through collaboration and partnerships
Using existing estate more effectively ensuring that they are fit for the purpose and disposing of surplus estate	Reviewing our procurement practices and top 100 supplier/organisation spends to ensure that we are getting best value in spending our Leeds £ and economies of scale	Creating 'one' workforce supported by leading education, training and technology

5.4 Our plan is based on the following imperatives:

- the four statutory delivery organisations will be efficient and effective within their own 'boundaries' by reducing waste and duplication generally
- all partners will collaborate more effectively on infrastructure and support services
- we will turn the 'demand curve' through:
 - investment in prevention activities, focusing on those that provide the biggest return and in the parts of the city that will have greatest impact
 - re-balancing the social contract between our citizens and the statutory bodies, transferring some activities currently undertaken by employees in the statutory sector to individuals, and maximising the use of community assets
 - reducing waste and duplication in cross-organisational pathways;
 - ensuring that the skill-mix of staff appropriately and efficiently matches need - movement from specialist to generalist, from qualified professional to assistant practitioner, and from assistant practitioner to care support worker

5.5 There is significant work still to do to develop the Leeds Plan to the required level of detail. Colleagues from across the health and social care system will need to

commit substantial resource to its development and to ensure that citizens are appropriately engaged and consulted with. Additionally, senior leaders from Leeds will continue to take a prominent role in shaping the West Yorkshire & Harrogate STP.

- 5.6 It is important to recognise that the West Yorkshire & Harrogate STP is still in its development and the links between this and the six local Plans are still being developed. Getting the right read-across between plans to ensure a coherent and robust STP at regional level which meets the requirements of national transformation funding needs to be an ongoing process and Leeds will need to be mindful of this whilst developing local action.
- 5.7 Over the coming months, Leeds will continue to prioritise local ambitions and outcomes through the development of its primary Leeds Plan as a vehicle for delivering aspects of the Leeds Health and Wellbeing Strategy.

6 Recommendations

Outer North East Community Committee is asked to:

- 6.1 Note the key areas of focus for the Leeds Plan described in this report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy;
- 6.2 Identify needs and opportunities within their area that will inform and shape the development of the Leeds Plan;
- 6.3 Recommend the most effective ways/opportunities the Leeds Plan development and delivery team can engage with citizens, groups and other stakeholders within their area to shape and support delivery of the Leeds Plan.

7 Background information

- 7.1 West Yorkshire and Harrogate emerging STP:
[\(http://www.southwestyorkshire.nhs.uk/west-yorkshire-harrogate-sustainability-transformation-plan/\)](http://www.southwestyorkshire.nhs.uk/west-yorkshire-harrogate-sustainability-transformation-plan/)

Area overview profile for Outer North East Community Committee

This profile presents a high level summary of data sets for the Outer North East Community Committee, using closest match Middle Super Output Areas (MSOAs) to calculate the area.

All ten Community Committees are ranked to display variation across Leeds and this one is outlined in red.

If a Community Committee is significantly above or below the Leeds rate then it is coloured as a dark grey bar, otherwise it is shown as white. Leeds overall is shown as a horizontal black line, Deprived Leeds* (or the deprived fifth**) is a dashed horizontal. The MSOAs that make up this area are shown as red circles and often range widely.

Pupil ethnicity, top 5	Area	% Area	% Leeds
White - British	5,080	73%	67%
Indian	367	5%	2%
Pakistani	261	4%	6%
Any other white background	242	3%	4%
Any other Asian background	132	2%	2%

(January 2016, top 5 in Community committee, corresponding Leeds value)

Pupil language, top 5	Area	% Area	% Leeds
English	6,047	90%	81%
Urdu	83	1%	3%
Panjabi	73	1%	1%
Arabic	49	1%	1%
Polish	43	1%	1%

(January 2016, top 5 in Community committee, corresponding Leeds value)

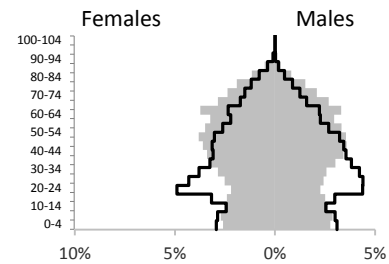
Population: 63,343

32,552

30,791

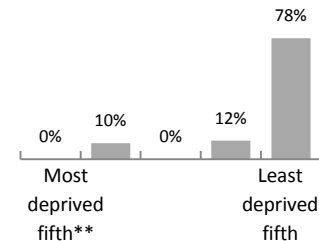
Comparison of Community Committee and Leeds age structures in October 2015.

Leeds is outlined in black, Community Committee populations are shown as orange if inside the most deprived fifth of Leeds, or grey if elsewhere.



Deprivation distribution

Proportions of this population within each deprivation 'quintile' or fifth of Leeds (Leeds therefore has equal proportions of 20%), October 2015.



GP recorded ethnicity, top 5

GP recorded ethnicity, top 5	% Area	% Leeds
White British	83%	71%
Other White Background	5%	10%
Indian or British Indian	4%	3%
Pakistani or British Pakistani	2%	3%
Other Ethnic Background	1%	2%

(October 2015, top 5 in Community committee, corresponding Leeds values)

Life expectancy at birth, 2012-14 ranked Community Committees

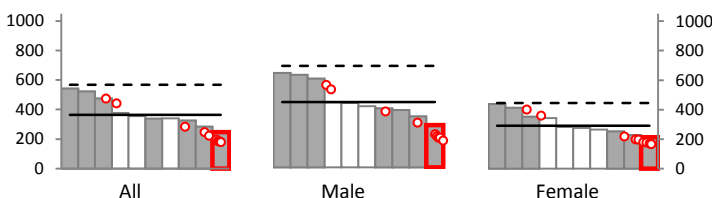
ONS and GP registered populations



(years)	All	Males	Females
Outer North East CC	85.4	83.5	87.0
Leeds resident	81.0	79.2	82.8
Deprived Leeds*	77.1	75.0	79.5

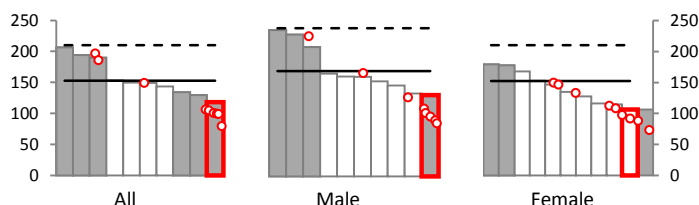
Slope index of inequality (see commentary) = 6.6

All cause mortality - under 75s, 2010-14 ranked. Directly age Standardised Rates (DSRs)



(DSR per 100,000)	All	Males	Females
Outer North East CC	247	285	213
Highest MSOAs in area	472	556	397
Lowest MSOAs in area	176	178	164
Leeds resident	365	441	291
Deprived fifth**	567	687	444

Cancer mortality - under 75s, 2010-14 ranked

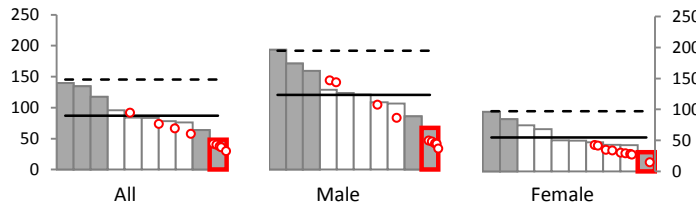


(DSR per 100,000)	All	Males	Females
Outer North East CC	118	131	106
Highest MSOAs in area	196	253	149
Lowest MSOAs in area	79	85	72
Leeds resident	153	170	137
Deprived fifth	210	239	182

DSR - Directly Standardised Rate removes the effect that differing age structures have on data, allows comparison of 'young' and 'old' areas.

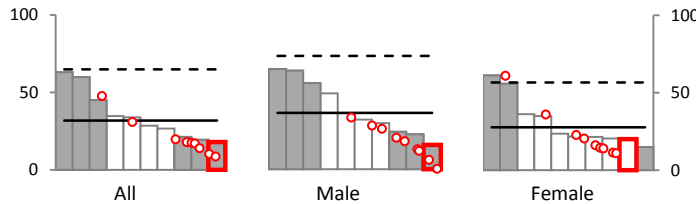
Circulatory disease mortality - under 75s, 2010-14 ranked

ONS and GP registered populations



(DSR per 100,000)	All	Males	Females
Outer North East CC	48	67	31
Highest MSOAs in area	91	144	42
Lowest MSOAs in area	30	34	14
Leeds resident	87	121	55
Deprived fifth**	145	192	97

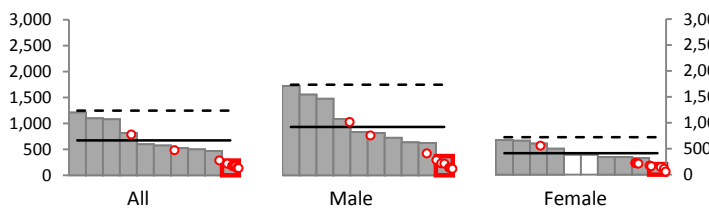
Respiratory disease mortality - under 75s, 2010-14 ranked



(DSR per 100,000)	All	Males	Females
Outer North East CC	18	16	20
Highest MSOAs in area	47	33	61
Lowest MSOAs in area	8	0	11
Leeds resident	32	36	28
Deprived fifth	65	73	57

Alcohol specific admissions, 2012-14 ranked

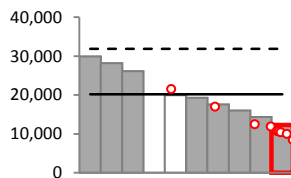
HES



(DSR per 100,000)	All	Males	Females
Outer North East AC	284	373	203
Highest MSOAs in area	783	1,022	551
Lowest MSOAs in area	131	120	49
Leeds resident	673	934	412
Deprived Leeds*	1,249	1,752	722

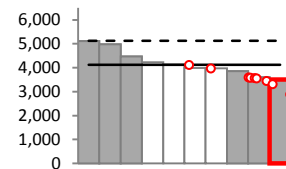
GP recorded conditions, persons, October 2015 (DSR per 100,000)

GP data



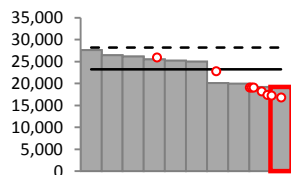
Smoking (16y+)

Outer NE CC	12,261
Leeds	20,165
Deprived Leeds *	31,829



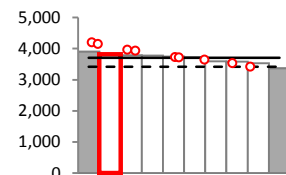
CHD

Outer NE CC	3,507
Leeds	4,126
Deprived Leeds *	5,122



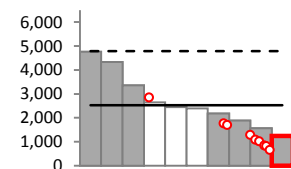
Obesity (16y+ and BMI>30)

Outer NE CC	19,180
Leeds	23,226
Deprived Leeds *	28,196



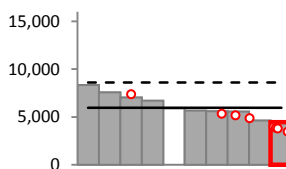
Cancer

Outer NE CC	3,821
Leeds	3,703
Deprived Leeds *	3,419



COPD

Outer NE CC	1,246
Leeds	2,532
Deprived Leeds *	4,792

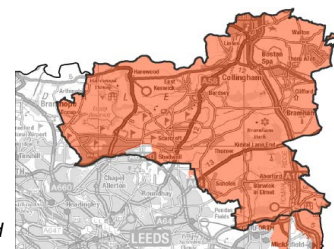


Diabetes

Outer NE CC	4,441
Leeds	5,977
Deprived Leeds *	8,603

The GP data charts show all ten Community Committees in rank order by directly standardised rate (DSR). DSR removes the effect that differing age structures have on data, and allow comparison of 'young' and 'old' areas. GP data can only reflect those patients who visit their doctor. Certain groups within the population are known to present late, or not at all, therefore it is important to remember that GP data is not the whole of the picture. This data includes all Leeds GP registered patients who live within the Community Committee. However, some areas of Leeds have low numbers of patients registered at Leeds practices; if too few then their data is excluded from the data here. Obesity here is the rate within the population who have a recorded BMI.

Map shows this Community Committee as a black outline, the combined best match MSOAs used in this report are the shaded area. ***Deprived Leeds:** areas of Leeds within the 10% most deprived in England, using the Index of Multiple Deprivation. ****Most deprived fifth (quintile) of Leeds** - Leeds split into five areas from most to least deprived, using IMD2015 LSOA scores adjusted to MSOA2011 areas. **Ordinance Survey** PSMA Data, Licence Number 100050507, (c) Crown Copyright 2011, All rights reserved. **GP data** courtesy of Leeds GPs, only includes Leeds registered patients who are resident in the city. **Admissions data** Copyright © 2016, re-used with the permission of the Health and Social Care Information Centre (HSCIC) / NHS Digital. All rights reserved.



Outer North East Community Committee

The health and wellbeing of the Outer North East Community Committee contains very wide variation across the full range of Leeds, overall looking very healthy within the city. None of the population live in the most deprived fifth of Leeds*. Life expectancy within the 9 MSOA** areas making up the Community Committee are mainly among the longest in Leeds but do include a reasonably wide variation, however, comparing single MSOA level life expectancies is not always suitable***.

Instead the Slope Index of Inequality (Sii****) is used as a measure of health inequalities in life expectancy at birth within a local area taking into account the whole population experience, not simply the difference between the highest and lowest MSOAs. The Sii for this Community Committee is 6.6 years and can be interpreted as the difference in life expectancy between the most and least deprived people in the Community Committee. Life expectancy was also calculated for the Community Committee (at which level it becomes more reliable), and the highest in Leeds overall.

The age structure bears very little resemblance to that of Leeds overall with many fewer young adults and greater proportions of those aged over 40. GP recorded ethnicity shows the Community Committee to have larger proportions of “White background” than Leeds. However 16% of the GP population in Leeds have no recorded ethnicity which needs to be taken into account here. The pupil survey shows a similar picture.

All-cause mortality for under 75s is well below the Leeds average for men and women, as well as overall for the Community Committee – the lowest rates in the city. Only two MSOAs are above Leeds the rate in every case - *Wetherby East, Thorp Arch and Moor Allerton*.

Cancer, circulatory, and respiratory disease mortality rates are widely spread but in the main are at the very low end, the Community Committee rates are therefore very low. The same two MSOAs feature as the highest two in the Community Committee in each case here.

Alcohol specific admissions are concentrated at the very low end except for the *Moor Allerton* MSOA which is higher than Leeds rates for males, females, and overall. GP recorded smoking, obesity, CHD, COPD and diabetes rates are the lowest of all Community Committees with the same *Moor Allerton* MSOA being the highest in each case.

GP recorded cancer for the Community Committee is almost the highest in Leeds reflecting the low numbers in more deprived areas who are thought to present with symptoms late.

***Deprived fifth of Leeds:** The fifth of Leeds which are most deprived according to the 2015 Index of Multiple Deprivation, using MSOAs.

****MSOA:** Middle Super Output Area, small areas of England to enable data processing at consistent and relatively fine level of detail.

MSOAs each have a code number such as E02002300, and locally they are named, in this sheet their names are in italics. MSOAs used in this report are the post 2011 updated versions; 107 in Leeds. *****Life expectancy:** Life expectancy calculations are most accurate where the age structure of, and deaths within, of the subject area are regular. At MSOA level there are some extreme cases where low numbers of deaths and age structures very different to normal produce inconsistent LE estimates. So while a collection of MSOA life expectancy figures show us information on the city when they are brought together, as single items they are not suitable for comparison to another. This report displays Community Committee level life expectancy instead, and uses the MSOA calculations to produce the Slope Index of Inequality. ******Slope Index of Inequality:** more details here <http://www.instituteofhealthequity.org/projects/the-slope-index-of-inequality-sii-in-life-expectancy-interpreting-it-and-comparisons-across-london>. For this profile, MSOA level deprivation was calculated with July 2013 population weighted 2015IMD LSOA deprivation scores and MSOA level life expectancy in order to create the Sii.

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Report of: Lucy Jackson Chief Officer Public Health ENE/Leeds North CCG

Report to: Outer North East Community Committee – Alwoodley, Harewood and Wetherby Wards

Report author: Liz Bailey Health and Wellbeing Improvement Manager ENE Locality Public Health Team

Contact 0113-3367641 or 07891273837

Date: 20th March 2017

For information and to note

Title: Update on Public Health Activity in Outer North East Leeds

Purpose of report

1. To bring key health and wellbeing activity and achievements of the ENE/Leeds North CCG Locality Public Health Team to the attention of the Outer North East Community Committee.
2. To make the Committee aware of the new Locality Community Health Development and Improvement Services, which becomes operational in our 10% most deprived neighbourhoods on 1st April 2017.
3. To receive comments on the programme of work being undertaken and any further key health issues that the Committee wish to draw to the team's attention.

Main issues

Health Needs

4. Since IMD 2010 there has been a 16% increase in the deprived population of Leeds.
5. The Outer North East Community Committee area contains many of the most affluent neighbourhoods in Leeds, with the exception of Moor Allerton, which in a climate of scarce and further diminishing resources, is the only focus for public health activity in this area.

6. This Medium Super Output Area (MSOA), which falls into Alwoodley Ward has a number of health domains that it scores poorly on, but the all-cause mortality rate for under 75s in the ward as a whole is 239/100,000, compared to 365/100,000 for Leeds. It is therefore significantly better than Leeds overall.
7. However, Moor Allerton MSOA scores poorly on a number of important measures of health. In this MSOA, 25.5% of Year 6 children are recorded as being obese, which is worse than 19.4% for Leeds overall.
8. In terms of adult health, 1,181 people, or 27% of the adult population were recorded as obese by Leeds GPs (Leeds overall has a lower obesity prevalence of 22%) and 401 people, or 6.0% of the MSOA population were recorded with diabetes. Although this may reflect better identification and recording of diabetes, it is higher than Leeds as a whole, at 4.8%.
9. Also in July 2016, 21% of the population aged 16 or above were recorded as smokers by Leeds GPs. That's 1,106 people. (Leeds overall has a lower smoking prevalence of 20%).
10. Although the Community Committee area has not seen the rapid growth in population, as in some other parts of Leeds, there have been some demographic changes in the Outer North East neighbourhoods. There is now 9.6% 'other white' population in Moor Allerton, compared to 8.6% in Leeds and 7.0% in the Ward as a whole. The next largest ethnic group is Pakistani, or British Pakistani at 4.9%, compared to 2.9% in Leeds and 3.7% in the Ward. However, the proportion of Indian or British Indian, the next largest BME group at 4.2% is lower than the Ward as a whole at 7.6%, but higher than Leeds at 2.2%.

Public Health Work Programmes

11. The work of the locality Public Health team has been set in the context of a commitment to allocating resources to the most deprived Medium Super Output Areas, of which there are few in Outer North East Leeds.
12. However, the Aldertons, Cranmer Bank, Lingfields, Fir Trees, Tynwalds and Deanswoods are recognised as small pockets being amongst, or sharing the characteristics of the most deprived 10% of neighbourhoods nationally in Leeds and the ENE Public Health commissioned work reflects this need, with Zest Health for Life operating in this area.
13. The re-commissioned Third Sector contracts will continue to include this small area in its future work. To note-this report does not detail all of the work of the Office of the Director of Public Health that is carried out by citywide Public Health teams.

Commissioning Activity

Re-commissioning of the Locality Community Health Development and Improvement Service

14. The review and re-commissioning of the Locality Community Health Development and Improvement Service, which is now complete, has brought together 14 previously separate contracts into three separate area based contracts. The new service, called 'Better Together' was launched on 21st February 2017, and the service will be fully operational from 1st April 2017.
15. A consortia arrangement, led by Feel Good Factor and comprising Zest Health for Life, Space 2, Shantona and Touchstone, will deliver the East North East part of this work, which has a value of £349,706 p.a across the 10% most deprived communities in East North East Leeds.
16. The review process identified an imbalance of resources across Leeds and the new contracts have resulted in a greater proportion of the resource being directed towards East North East Leeds, to reflect the greater deprivation in this area. The Moor Allerton MSOA will be included in this work.
17. The service will take a community development approach and focus primarily on tackling the wider determinants of health, with a secondary focus on lifestyle factors to reduce the health inequality gap- ensuring that those who are the poorest improve their health the fastest.
18. The service is commissioned to meet the needs of all sections of the community in a given 10% deprived neighbourhood. Newly emerging communities are a key target group for attention as the service review identified language and cultural barriers as important factors leading to adverse outcomes in terms of knowledge of and access to education, work and health services. However, the service is required to respond to the full range of local needs as presented.

Financial Inclusion

19. Most recently, Zest and the locality public health team have combined resources and secured engagement to implement a Money Buddy at two venues in the Meanwood area. Whilst the original intention was to site the worker to also draw people from the Moor Allerton area, another funding stream was secured by the Moor Allerton hub for this purpose. However, the location of the Money Buddy in Meanwood will be regularly reviewed to ensure that there is equitable access to this service.

Leeds North CCG

Social Prescribing

20. The Connect Well service in North Leeds has been running since April 2016. The service was commissioned for a period of 18 months following three successful pilots in GP practices. The Connect Well service operates through a number of Wellbeing

Co-ordinators who are based in GP practices. Some Wellbeing Co-ordinators are directly employed by practice and some are employed through a central team. However, all work together as one team.

21. Connect Well aims to provide a more holistic approach to supporting and improving a person's health and wellbeing. The service does this by providing access to an assessment process, designed to identify social and wellbeing needs. The Wellbeing Co-ordinator then links service users with community assets such as voluntary and community sector groups within the area.
22. The key areas of focus is supporting people with long term conditions, promoting mental wellbeing, assisting older people to live independently, supporting healthy living and providing access to wider social and economic support.
23. The Social Prescription service is expected to become a fully integrated patient pathway within primary care general practices and to strengthen the links between healthcare providers (especially the health and social care neighbourhood teams) and community, voluntary and local authority services that influence the public's health.
24. One of the key outcomes seen to date has been an improvement in service users mental wellbeing and emerging evidence shows a reduction in GP appointments with this cohort. The Connect Well service has been very well received by both patients and health professionals.
25. Recently the CCG agreed to extend the Connect well service for a further 12 months from Sept 2017-Sept 2018, in order to align the service with Connect 4 Health in Leeds South & East with a view to commissioning social prescribing on a citywide basis.
26. A celebration event of all 3 Social Prescribing services in Leeds is planned for the 14th March 2017, to be opened by Cllr Charlwood.

Dementia

27. A Dementia One Stop service has been established at Crossley Street Practice and people within Wetherby no longer have to travel to hospital for a Consultant review. The reviews take place twice a month within Crossley Street Surgery for people with a dementia diagnosis. There is also a Dementia café which has been established at WiSE (Wetherby in Support of the Elderly) which supports carers and promotes a few hours respite.

Pharmacy

28. A joint pharmacist has been recruited to work across all 5 practices in the Wetherby area, in turn creating capacity for clinicians to focus on other priority areas.

Conclusion

30. The report details the public health work which has been specifically focused in the most deprived areas of the Outer North East Community Committee area over the last year. This work is part of a larger programme of public health, which is led by citywide public health teams. This work will continue with key partners, both within health and across the council and the third sector, focusing on the key issues highlighted above.

Recommendations

1. To note the key work programmes of the ENE/Leeds North CCG Locality Public Health Team in the Outer North East Community Committee area.
2. To note the new 'Better Together' Locality Community Health Development and Improvement Services for the area.
3. To provide comments on the programme of work being undertaken and any further key health issues that the Committee wish to draw to the team's attention.

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Report of: Jane Maxwell, East North East Area Leader

Report to: Outer North East Community Committee – Alwoodley, Harewood and Wetherby Wards

Report author: Andrew Birkbeck, Acting Area Improvement Manager, Tel: 0113 3367642

Date: 20th March 2017

To Note

Community Committee Update Report

Purpose of report

1. This report provides an update on the on-going work programme of Outer North East Community Committee.

Main issues

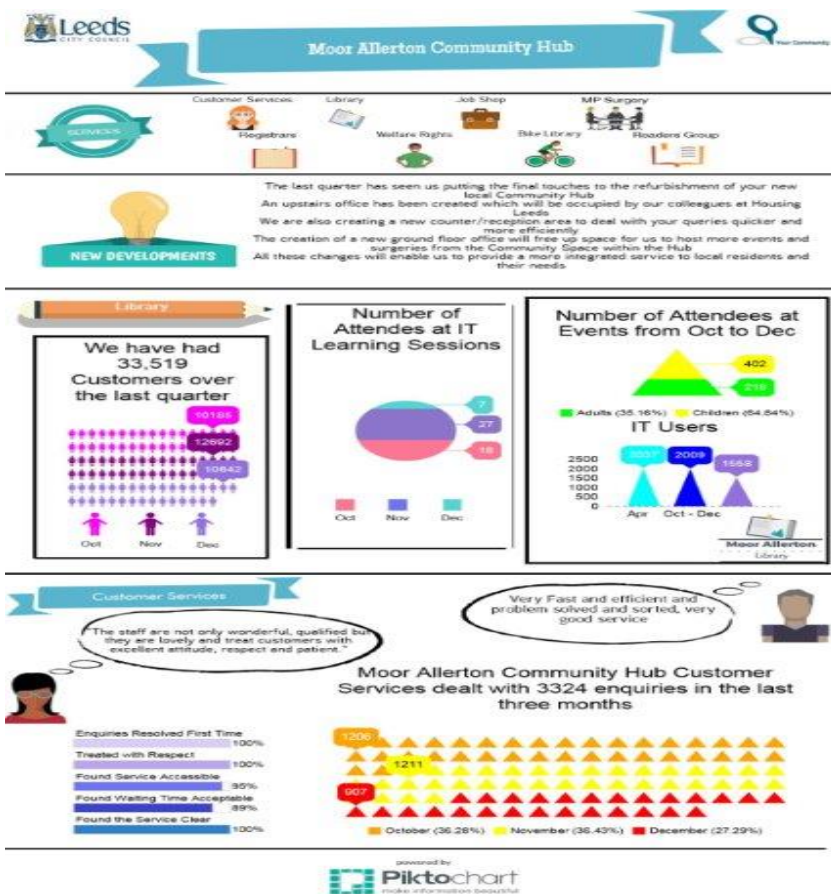
2. Tasking meetings for both Alwoodley and Harewood & Wetherby Wards have taken place in January, February and March. Tasking meetings are an opportunity for the Police, Ward Members, council officers and partner agencies to discuss and co-create actions to address emerging and on-going crime and environmental issues in the local area.
3. For all the latest information and developments regarding community safety matters in the Outer North East area please visit:
<https://www.facebook.com/WYPLeedsOuterNorthEast/?fref=ts>
4. The Outer North East Environment Sub Group is to meet again on 23rd March 2017. The sub group is chaired by Cllr Gerald Wilkinson, the Outer North East Community Champion for Environmental Services.
5. Ward Members, officers from the Communities Team, Housing Leeds, East North East Locality Team, Parks and Countryside and Waste Management Services will all be in attendance.

6. The minutes of the Outer North East Environment Sub Group meeting held on 24th November 2016 are attached at **Appendix A**. The minutes of the meeting on 23rd March 2017 will be presented to the next available committee.
7. A series of Ward Member meetings have been held for Alwoodley, Harewood and Wetherby since the last meeting of the Community Committee.
8. Alwoodley Ward Members have met on 20th December 2016, 24th January, 9th February, 7th March and 8th March. Local issues discussed included Housing Leeds' repair service for Alwoodley tenants, greenspaces, highways maintenance and improvements, the environment and Wellbeing finance.
9. A Harewood Ward Members meeting was held on 24th January 2017. As well as Wellbeing finance, subjects for discussion included progress with Linton Bridge, Housing Leeds assets in the Harewood Ward and developments at Whinmoor nursery.
10. Wetherby Ward Members met on 22nd February 2017. Items discussed included a wide range of highways matters, environmental issues and Wellbeing finance.
11. An Emmerdale Stakeholder Panel meeting was held on 11th January 2017. This panel considered 13 projects that had been put forward by eligible groups and organisations since the meeting on 5th October 2016.
12. The purpose of the panel is to help steer and allocate the S106 funding stream that has arisen to help mitigate any impact that the Emmerdale film set may have. The Chair, Cllr Rachel Procter, has resolved to utilise this funding stream to its full potential over the coming years to best benefit not only the Harewood estate and its environs, but also the wider Harewood Ward.
13. The Alwoodley Family of Schools drama project, supported and funded by Ward Members, continues to provide exciting opportunities for local children to experience first-hand all aspects of the production process including filming & photography, storytelling & script writing as well as a back stage tour of the City Varieties Theatre.



Caption: Alwoodley pupils enjoying a session at the City Varieties Theatre

14. Information on Linton Bridge, which has been closed since 27th December 2015 is regularly updated via the following link: <http://www.leeds.gov.uk/residents/Pages/Linton-Bridge.aspx> . It is expected that the bridge will be full re-open in Summer 2017.
15. The Moor Allerton Community Hub revamp is coming to a conclusion in the coming weeks. The Hub offices are now finished and staff from Housing Leeds will complete their move to the Community Hub imminently. The Hub is also now DDA compliant for the first time and there is a passenger lift installed on site.
16. In the first of many exciting developments to come, the Moor Allerton Hub will welcome the Money Buddy service (funded by the Outer North East Housing Advisory Panel), which will take place every Tuesday 12.45 -3.30pm.



Caption: The latest infographic for the Moor Allerton Hub (October-December 2016)

17. Since the last meeting in December, members of the Communities Team (ENE) have been managing and populating the Facebook page that has been established for the Outer North East Community Committee as a means for communicating with partners, 3rd sector organisations and local residents.
18. At the time of writing the Outer North East Facebook page has 137 Likes. Since the December Community Committee, the Communities Team have posted over 50 items that have had a reach of over 4,136 (although it should be noted that this will include a high proportion of re-visits to site from the same people).
19. An example of the potential of social media as a means for community engagement is highlighted overleaf.

Caption: This post from 13th February relating to Linton Bridge had a reach of 855 people.

Conclusion

20. There are a number of actions on-going to achieve the Community Committee priorities and fulfil its work programme but despite this, the Community Committee recognises that there is still a significant amount of work to be done.

Recommendations

21. That Members note the contents of the report and make comment where appropriate.
22. That Members approve the attached newsletter (**Appendix B**) for distribution amongst key stakeholders.

Background information

- Link to the Facebook Page for the Inner East Community Committee: <https://www.facebook.com/LCCOuterNE>
- Link to the Your Community Twitter Page: https://twitter.com/@_YourCommunity

Meeting Notes

1.0	Welcome, introductions, apologies	
	Attendees: Cllr Gerald Wilkinson; Cllr Neil Buckley; John Woolmer; Paul Ackroyd; Graham Berwick; Andrew Birkbeck; Susan Hardy; Tom Smith <u>Apologies:</u> Jessica Hodgson; Cllr Matthew Robinson; Mark Gray	
2.0	Minutes of the Last Meeting and Matters Arising	Actions
2.1	2.1 – JW said the bin sensor trial has not been as productive as he had hoped and had failed to produce any cashable savings. Will report back at the next sub group meeting in Feb 2017.	JW
2.2	2.2 – Recycling rates data is being worked through. Not easy to refine as collections do not align with Ward boundaries. TS estimated recycling rates to be in the region of 26-28% in the Outer North East area.	
2.3	2.3 – New bins are now in stock so can be ordered pending Ward Member input. JW to send email highlighting need for feedback.	JW
2.4	2.6 – The issue of verge creep was picked up by JW, who acknowledged that there was room for improved communications with Ward Member on this issue. However, JW stressed this “offer” was in its infancy and lessons were being learnt.	
2.5	2.8 – Ainsty Road Ginnel to be resurfaced. Access for pathsweeper needs to be considered as part of works. GB to keep group informed of progress.	GB
2.6	3.5 – York Place bin meeting took place. Funding for the bin yard to go to ONE HAP.	
2.7	6.6 – BK to look into the issue of the footpath between Thorp Arch and Walton.	BK
3.0	Waste and Recycling	
3.1	Brown bins collection service pauses on 3 rd December 2016 and will recommence on 27 th February 2017. AB to help decimate information regarding festive bin collections to local parishes.	AB
3.2	SH circulated performance information for the ONE area. Despite a relative spike over the May Day Bank Holiday, complaints were currently at a 5 year low.	
3.3	TS spoke at length about the council’s domestic waste policy following a paper he had circulated at the meeting. Due to increasing demands on resource, the council was looking to concentrate enforcement efforts in those areas of greatest demand. Also referenced was the possibility of brown bin collections being rationalised. Ward Members raised concerns regarding a reduction of brown bins in the ONE area which they argued a) contribute to the city’s recycling targets and b) are extremely popular and well used.	
4.0	Parks & Countryside	
4.1	PA gave a brief overview of parks-related issues in Alwoodley, Harewood and Wetherby Wards including the cycleway at Walton; Scholes Farm Lodge; Wetherby Manor, Aire Road; James Street Wetherby; King Lane Car Park and Buckstone Copse. Both PA and Bob Buckenham to keep Ward Members up-to-date with developments.	PA & BB
4.2	PA further updated around new apprenticeship uptake (10 in 2015/16) as	

	well developments with the Redhall build – structure in place by early March and opening in June 2017.	
4.3	Cllr Buckley said he would supply details of Alwooldey PC re their best kept garden competition.	CllrNB
4.4	GB is working with Parks volunteers re Tynwald woods (Friends of group to be formed).	
5.0	Grounds maintenance	
5.1	Continental has finished their grass cutting for the season. It will renew again in Spring 2017. Mulching is also underway across the patch.	
5.2	JW said that the Locality team were looking to utilise Continental staff to help with de-leafing work and litter-picking. PA added Parks were also looking to allocate Continental staff for shrubbery works early in the new year.	
6.0	Environmental Services Delegation	
6.1	JW said the existing Environmental Service Level Agreement (SLA) from June 2015 had rolled forward into 2016. This would come to the December Community Committee for further discussion. JW added that a renewed SLA would come back to the Outer North East Environmental Sub Group in the new year (March).	
6.2	JW referenced staffing as a key challenge both now and in the future. A budget saving of approx. £700k - £800k had been identified which would mean a reduction of middle managers (not frontline staff).	
6.3	Verge creep was again highlighted as an issue that would need more focus in the future but generally the service was performing well. PA echoed the comments made by JW regarding the de-leafing challenge being particularly acute this year due to a unique set of weather conditions.	
6.4	Cllr Buckley raised the issue of possible signage on Stairfoot Lane warning of CCTV in operation. JW said he would pick this up with his operational staff.	JW
7.0	A.O.B	
7.1	None.	
8.0	Date and Time of Next Meeting	
	23 rd March 2017 at 2.30pm (Reginald Centre)	AB

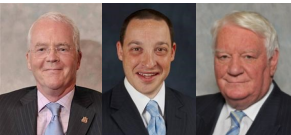


Outer North East Community Committee

Review of the year 2016/17




Alwoodley



Cllr Neil Buckley Cllr Daniel Cohen Cllr Peter Harrand

Harewood



Cllr Ryan Stephenson Cllr Rachael Procter Cllr Matthew Robinson

Wetherby



Cllr Alan Lamb Cllr John Procter Cllr Gerald Wilkinson

To keep up to date with what's happening in Outer North East follow us on Twitter or like us on Facebook

 [Twitter.com/_YourCommunity](https://twitter.com/_YourCommunity)

 www.facebook.com/LCCOuterNorthEast

About your Community Committee

The Outer North East Community Committee is attended by councillors, council officers, partners and local residents from Alwoodley, Harewood and Wetherby Wards.

The role of the Committee is to improve local service delivery and ensure key community issues are heard.

The Committee also invest their 'Wellbeing' funding and Youth Activity Fund monies in community projects across the three wards.

In this update we've highlighted some of the fantastic community projects that have been supported by the Committee in 2016/17.

Local residents are welcome to attend Committee meetings - see Facebook or contact 0113 3367644 for more details.



Community Committee Wellbeing Grant Funding

Here are some of the projects funded by the Community Committee in 2016/17

LARGE GRANTS	PROJECT	£
Scarcroft Village Playground Group	Scarcroft Village Playground project	£7,000
Shadwell Tennis Club	Renovation of Court 2/surrounding area including footpath & steps	£3,300
Moor Allerton Elderly Care (MAECare)	Building Capacity and Developing Skills (Alwoodley)	£7,280
Slaid Hill in Bloom	Out with the Old, in with the New (Alwoodley)	£972
Scarcroft Village Playground Group	Scarcroft Village Playground project	£5,000
Leeds Lights – Leeds City Council	Wetherby festive motifs	£2,400
Shadwell Independent Library and Arts Centre	Shadwell Independent Library Café renovation project	£3,108
Leeds City Council's Parks & Countryside Service	Wetherby Bunds Project	£5,250
LCC Highways Services	Alwoodley Grit Bin Programme 2016/17	£10,200
Wetherby Arts Festival	Wetherby Arts Festival 2016	£500
Moortown Social Club over 60's Section	Transport and catering costs for the over 60's section	£1,200
Wetherby Town Council	Wetherby Christmas Lights	£3,000
Moor Allerton Elderly Care (MAECare)	MAECare online IT learning project (Alwoodley)	£1,470

SMALL GRANTS	PROJECT	£
Barwick-in-Elmet & Scholes Parish Council	Tour De Yorkshire event	£500
Prince Philip Centre PHAB Leeds	PHAB Youth Group Grant for Qualified Youth Workers	£114
Environment & Housing Locality East North East	No Tipping Signs for Alwoodley Ward	£216
Collingham with Linton Village Council	Hanging Baskets in Collingham & Linton	£500
Collingham with Linton Parish Council	Christmas Lights in Collingham & Linton	£500
Scarcroft Parish Council	Christmas Tree in Scarcroft	£500
Elmet Greenway Group	Elmet Greenway Engagement & Feasibility	£460
Leeds Jewish Ex-Servicemen & Womens Association	Annual Remembrance Services for Alwoodley veterans	£500
Alwoodley Park Lunch Club	Lunch Club Transport Fund for Alwoodley residents	£500
Alwoodley in Bloom	Bulbs, plants, materials and equipment	£500

YOUTH ACTIVITY GRANTS	PROJECT	£
Scholes Library	Lego Club	£350
Scholes Village Hall Trustees	Scholes Village Hall Trustees	£550
Moor Allerton Library	Lego Club	£400
The Tempo FM Radio Academy	Wetherby Community Radio Ltd (Tempo FM)	£2,500
Wetherby & District Scouts	Wetherby Scout Camp 2016	£1,000
Collingham & Linton Cricket Club	Junior Coaching and training services	£6,500
Next Generation Arts	Alwoodley Family of Schools creative drama project	£13,432
Friends of Sandringham Park in partnership with Barleyfields Youth Club (Wetherby)	Youth engagement project	£500
The Zone, Alwoodley	JIGSAW - Ensuring the wellbeing of young people	£4,800



Report of: Jane Maxwell, East North East Area Leader

Report to: Outer North East Community Committee – Alwoodley, Harewood & Wetherby Wards

Report author: Andrew Birkbeck, Acting Area Improvement Manager, 0113 3367642

Date: 20th March 2017

For Decision

Outer North East Wellbeing and Youth Activity Fund budgets

Purpose of report

1. The report provides Members with an update on the current position of the Outer North East Community Committee's budgets and sets out applications for Wellbeing Revenue Funding and Youth Activity Funding for consideration by the Community Committee.
2. This report also provides Members with a draft budget position for the coming financial year (2017/18).

Main issues

3. Wellbeing Revenue – the amount of revenue funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area.
4. The allocation for the Outer North East Community Committee for 2016/17 was £79,270, a reduction of just over 10% on the 2015/16 budget. The Community Committee apportions this budget between the three wards on a population basis (Source: 2011 Census).
5. Capital Wellbeing – this is allocated through the council's Capital Receipts Incentive Scheme (CRIS). 20% of receipts generated are retained locally up to a maximum of £100,000 per capital receipt. 15% is retained by the ward as additional Ward Based Initiative (WBI) funding and 5% is pooled across the Council and transferred to the Community Committees on the basis of need.
6. Of this pooled CRIS funding the Outer North East Community Committee receives an allocation of 6.1%. Currently the Outer North East Community Committee has **£21,200**

in its Capital Wellbeing budget. A further explanation on capital funding and eligible schemes is attached at **Appendix A** for Members consideration.

7. Youth Activity Fund (YAF) – this funding is determined by the number of children and young people aged 8 – 17. The allocation for this committee for 2016/17 was £36,790. The committee apportions this budget between the three wards using the 8 – 17 year old population figures (Source: GP Data 2012).
8. More detailed information about the spending against the 2016/17 budget is available in the appendices to this report. (**Appendix B** – Wellbeing Revenue; **Appendix C** - Youth Activity Funding).

Wellbeing Funding

Current Wellbeing budget position

9. A year end reconciliation of the Wellbeing budget has been completed and taking into account carry-forward figures, the current position for March 2017 is highlighted below:

Ward	Total carry forward (including schemes from 2015/16 to be paid for in 2016/17)	Total budget remaining (2016/17 allocation plus unallocated carry forward less new approvals)
Alwoodley	£10,189	£ 9,100
Harewood	£28,722	£ 21,618
Wetherby	£70,494	£ 9,135

10. The following six Wellbeing applications are for consideration by the Community Committee from both the 2016/17 & 2017/18 budgets:

Ward(s)	Organisation	Project	Total cost	Amount applied for
Alwoodley	Alwoodley Park Methodist Church	Disabled toilet facilities	£7,000	£7,000
Alwoodley	LCC Highways	Alwoodley Speed Indication Devices	£6,220	£6,220
Alwoodley	Cranmer Call TARA	Little Monterz/Little Bakers/Slurp	£4,000	£4,000
Alwoodley	Lingfields Living Local	Refurbishment of shop as community hub	£7,027.95	£1,000
Alwoodley	MAECare	Building Capacity and Sharing Skills through volunteering	£18,926	£8,000
Alwoodley	Slaid Hill in Bloom	Creating Patchwork Quilts on the beds	£935.86	£935.86

Youth Activity Fund

Current Youth Activity Fund budget position

11. The year-end reconciliation of the Wellbeing budget and Youth Activity Fund has been completed and taking into account carry-forward figures, the current position for March 2017 is highlighted below:

Ward	Carry forward (including schemes from 2015/16 to be paid for in 2016/17)	Total budget remaining (2016/17 allocation plus unallocated carry forward less new approvals)
Alwoodley	£17,738	£ ALLOCATED IN FULL
Harewood	£16,419	£ 10,865
Wetherby	£18,089	£ 14,626

12. The following two Youth Activity Fund applications are for consideration by the Community Committee from both the 2016/17 & 2017/18 budget:

Ward(s)	Organisation	Project	Total cost	Amount applied for
Harewood	Thorner Junior Youth Club Management Committee	Thorner Youth Club	£4,900	£4,900
Alwoodley	Chabad Lubavitch Youth Organisation	Chabad Lubavitch Summer Schemes	£8,000	£3,000

Delegated Decisions

13. The following five applications have been approved since the Outer North East Community Committee held on 12th December 2016.
- These approvals were made under the delegated authority of the Assistant Chief Executive (Citizens and Communities), due to the need for a decision to be made before the next scheduled Committee round. Ward Members have been consulted and were supportive of the following applications.
 - As agreed at June 2016 meeting of the Outer North East Community Committee, in order for a delegated decision to be enacted, all three Ward Members must unanimously agree to support an application either at a Ward Members meeting or via email.

Ward(s)	Organisation	Project	Total cost	Amount applied for	Amount approved
Harewood & Wetherby	Elmet Partnership of Schools (EPOSS)	EPOSS Holiday Activity Programme	£35,140	£10,000 (YAF)	£10,000 (YAF)
Alwoodley	MAECare	Additional funding request for 'Connecting Moor Allerton' project	£9,000	£4,000	£4,000
Wetherby	Boston Spa Bowls Club	Redevelopment of existing paved area adjacent to the pavilion	£4,480	£2,240	£2,240
Harewood	Scholes Bowling Club	Scholes Bowling Club – Essential Bowling Green equipment	£2,000	£2,000	£2,000
Alwoodley	ENE Locality Team	Dog waste bag dispensers	£578.75	£578.75	£578.75

Conclusion

14. The Wellbeing Revenue fund provides financial support for projects in the Outer North East area which help to deliver the priorities of the Community Committee (attached for reference at **Appendix D**).
15. The report has set out the current budget position, applications recently approved through delegated decisions in consultation with Ward Members and funding applications for the Community Committee's consideration.
16. Also included for Members consideration at **Appendix E** is a draft budget for 2017/18. This budget is based on a 12.63 % reduction in both Wellbeing Revenue and Youth Activity funding as agreed at Full Council on 22nd February 2017. A reduction in funding has been applied to all ten Community Committees as result of ongoing budget pressures.

Recommendations

17. The Community Committee is asked to:
- a. Note the current budget position for 2016/17;
 - b. Consider the six Wellbeing Revenue and two Youth Activity Fund applications set out at paragraphs 9 & 11 and approve, where appropriate, the amount of grant to be awarded;

- c. Note the five applications that have been approved since the Community Committee met on under the delegated authority of the Assistant Chief Executive (Citizens and Communities);
- d. Note the draft budget position for 2017/18 as highlighted at **Appendix E**.

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WBI guidance notes for ward councillors 2015

1. Introduction

- 1.1 The Ward Based Initiative (WBI) scheme was first introduced in 2008-09, to provide councillors with funding to progress minor capital schemes within their wards.
- 1.2 The establishment of a Capital Receipts Incentive Scheme (CRIS), approved by Executive Board in October 2011, is being administered under the WBI scheme. The key feature of CRIS is that 20% of each eligible receipt generated will be retained locally for re-investment, subject to a maximum per receipt of £100k, with 15% retained by the respective ward and 5% pooled across the council and distributed to wards on the basis of need via community committees. Some receipts are excluded from the scheme and these are largely receipts that are already assumed to fund the council's budget or are earmarked in some other way to previous or future spend. Any land sale valued less than £10,000 is, by statute definition, revenue income and is therefore not eligible for CRIS.
- 1.3 CRIS injections to the capital programme are made half yearly and are allocated equally to each councillor within the respective ward.

2. Eligible schemes

- 2.1 The expenditure must be for the acquisition or improvement of any council asset or, in the case of a grant to a community or voluntary organisation, must be for works to their premises that will result in reduced running costs and must fall within the definition of capital expenditure as set out in the capital finance regulations. This includes:
- the purchase or laying out of land
 - the purchase or refurbishment of buildings to enhance the building rather than maintain it
 - the purchase of equipment for council use (schools, libraries, community centres – for schools, see paragraph 5.8)
 - CCTV.
- 2.2 Schemes must be consistent with existing targets and priorities set out in the council's policy framework and with departmental asset management plans.
- 2.3 Schemes must provide benefit to whole wards or communities and not confer private benefit to individuals or small groups of individuals. Councillors should consider whether the scheme is one in which they have a disclosable pecuniary interest (DPI). The categories of DPI are:
- Employment, office, trade, profession or vocation
 - Sponsorship
 - Contracts
 - Land
 - Licences
 - Corporate tenancies
 - Securities.

The Localism Act came into force on the 1 July 2012. This removed the personal and prejudicial elements from the National Code of Conduct and replaced them

with a declaration of any DPI. Councillors (or their spouse or civil partner) are no longer under any obligation to declare their involvement with any organisation unless they work for the organisation or have shares of more than £25,000 in the organisation. Where councillors have a DPI they should also ensure that it is recorded in the register of interests.

3. Financial criteria

- 3.1 The total scheme cost will be inclusive of fees for design and supervision and any other associated costs (planning permissions, building regulations).
- 3.2 Schemes must result in no additional revenue costs for the council, unless these can be met from within existing departmental budgets.
- 3.3 Joint sponsorship of projects can be made with other ward members.

4. Joint funded schemes

- 4.1 Departments can joint fund WBI schemes, only if such a programme of works is included in the capital programme. Any such matched funding by the sponsoring department would require that additional authority to spend be obtained independently of the WBI scheme in line with normal governance procedures.

5. Initiating schemes

Work on LCC land or property

Applications must be made through the relevant sponsoring department and should be made on a WBI scheme submission form, attached at appendix A.

- 5.1 It is essential that proposals complement existing departmental service plans and strategies. Therefore, councillors should discuss the scheme proposals with the head of service or nominated officer. That officer will be able to advise on:
 - the council's legal powers for such expenditure
 - the estimated capital costs
 - the potential revenue costs (and the likely ability of the service to meet those costs)
 - whether the proposals are likely to secure approval.
- 5.2 The formal submission document, signed by the councillor(s) is to be forwarded to the sponsoring department. Where the form is signed by 1 or 2 councillors, the form should indicate whether the other ward councillor(s) have been made aware of the proposals. The head of service with responsibility for the asset must approve it as being within current council policies, in the interests of the council and as involving no more expenditure than is proportionate to the benefit to be achieved and is satisfied that there are no other reasons (including alternative proposals) which make it inappropriate to approve the proposal.
- 5.3 Full details of the scheme should be provided to determine:
 - whether and how the proposal meets the WBI eligibility criteria
 - whether and how the proposal meets the WBI financial criteria
 - whether and how proposals are consistent with existing targets and priorities set out in the council's policy framework and with departmental asset management plans

- whether any CCTV project meets the community safety criteria, details of which are available from the community safety officer
- that schemes relating to schools meet the criteria (see paragraph 5.8)
- that schemes with matched funding identify that the funding has been agreed by all parties.

Any useful background information such as site drawings, plans and photographs in support of the application should also be provided. Insufficient details can unfortunately delay the progress of a scheme whilst clarification is sought.

Work to non-LCC land or property (for example a community or voluntary organisation)

These applications should be made on the same WBI scheme submission form, attached at appendix A. However, the community or voluntary organisation must complete a WBI grant application form, attached at appendix B.

- 5.4 There is no need to directly involve a sponsoring department when making an application to provide a grant to a community or voluntary organisation. It is the responsibility of the community or voluntary organisation to evidence the savings on running costs.
- 5.5 Once an application is approved, the grant payment will be processed on the condition that evidence of expenditure incurred is subsequently provided in line with the following conditions:
- Grant payment under £5,000 – payment will be made directly to the community or voluntary organisation, which must then provide evidence of expenditure as soon as they are able, after the works have been completed.
 - Grant payment over £5,000 – evidence of expenditure must be supplied before payment is made. In special cases, part payment can be made if this causes financial difficulties to smaller organisations.

5.6 CCTV schemes

All WBI proposals for CCTV schemes must comply with the council's criteria for CCTV schemes as advised by the community safety officer.

5.7 Energy efficiency schemes

In order to support the sustainability agenda, match funding from the council's energy efficiency reserve is available for eligible WBI schemes. The reserve was established to provide pump priming funding to energy efficiency initiatives. All proposals should be discussed in the first instance with the sponsoring department who will advise on the merits of the proposal and on whether match funding would be available. In the majority of cases, funding will be made available as a loan, with a maximum payback period of five years. After the payback period, the service area will benefit from the ongoing efficiencies and the energy efficiency reserve will ultimately become self-sustaining.

Another priority area is renewable energy technologies. For advice on such capital investment, please contact the climate change officer.

5.8 Schools

All WBI proposals relating to schools must be assessed by the built environment service within children's services using the six criteria set out as follows (the criteria will rank equally in determining whether the proposal will be supported):

1. Condition

The proposal should relate to building condition issues categorised as poor and identified as priority 1 or 2 as identified by the condition surveys carried out as part of developing education's asset management plan.

2. OFSTED identified premises deficiencies

The proposal should address premises deficiencies identified in the school OFSTED report that would directly contribute to the raising of standards.

3. Curriculum computers

A priority for support would be for schools which fall below a minimum ratio of computers to pupils of
1:12 in Primary Schools and
1:8 in High Schools.

Proposals should be justified in terms of the overall deficiency of equipment at a school or to support the essential renewal or replacement of equipment in line with the school ICT development plan.

4. Capital for revenue savings

Proposals should be cost effective in reducing future revenue expenditure, for example energy efficiency schemes, and may also contribute to improving the learning environment.

5. School security

Proposals should improve the security and safety of pupils, staff, premises or equipment. Evidence of priority need should be supported by a high level of reported incidents.

6. Developments or improvements to facilities

Proposals to contribute to improved educational standards or to promote social inclusion will require the endorsement of Childrens Services Asset Management Board (CSAMB).

5.9 Grants for facilities co-located with schools

Proposals which are for a facility based on a school site, for example a sports facility or a community centre, will not automatically be subject to the same prioritisation criteria as school schemes. The position will depend on the particular arrangements in force on each site. Where a grant is proposed for such facilities, then officer advice should be sought at the outset to clarify the position.

6. Approvals process

6.1 When received, the application will be checked to make sure:

- there are sufficient funds available for the proposal to qualify within the financial limits
- that the proposal meets the eligibility and financial criteria outlined above
- that it is within the legal powers of the council to make the grant

- external organisations in receipt of grant awards will be required to enter into a legal agreement with the council to protect the council's investment in the future. Legal requirements will be scaled dependant on the level of council investment.

6.2 The proposal will then be submitted to the deputy Chief executive or, under the scheme of delegation, chief officer audit and investment for approval.

Until all necessary approvals have been obtained, no firm commitments of funding can be given.

7. Final approval scheme

7.1 Following the above approvals, a scheme will be set up in the council's capital programme under the sponsoring service area and the scheme will proceed like any other council capital scheme. This means that the council's financial procedure rules and contract procedure rules must be followed with regard to tendering and appointment of contractors.

7.2 If, during the WBI process, it becomes apparent that the WBI element of a joint funded scheme exceeds or will exceed the approved amount, the head of the sponsoring service will seek agreement from the councillor(s) to the revised cost before proceeding further (subject to the additional funds being available).

7.3 Schemes that do not meet the WBI criteria will get the option of funding the scheme by other funding sources such as through the Members Improvements in the Community and the Environment (MICE) Scheme. MICE Funding is used for low value schemes and can be used on both capital and revenue projects. If a WBI submission does not get approved then MICE may be suggested as an option.

8. Position statements

8.1 The chief officer audit and investment will maintain a record of the value of schemes relating to each ward, will undertake scheme monitoring and will provide other financial monitoring information as required.

9. Contact points

9.1 WBI matters will be co-ordinated by the same staff that administer the MICE Scheme. They are within the capital and treasury section of audit and investment, part of the strategy and resources directorate

2 Floor West
Civic Hall
LS1 1UR

Tel: 0113 24 74770
Email: MICE@Leeds.gov.uk

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Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
Wellbeing Balance b/f 2015/16	£ 10,189.63	£ 28,722.60	£ 70,494.31	£ 109,406.54
Wellbeing New Allocation for 2016/17	£ 29,618.00	£ 24,141.00	£ 25,511.00	£ 79,270.00
Total Wellbeing Spend	£ 39,807.63	£ 52,863.60	£ 96,005.31	£ 188,676.54
2015-16 approved b/f for paying in 2016/17	£ 1,406.18	£ 7,688.00	£ 69,880.00	£ 78,974.18
Amount budget available for schemes 2016/17	£ 38,401.45	£ 45,175.60	£ 26,125.31	£ 109,702.36

2015/16 Projects (b/f)	Alwoodley	Harewood	Wetherby	Total
Wetherby & District Development Fund	£ -	£ -	£ 69,880.00	£ 69,880.00
Northcall Welfare and Benefit Worker	£ 806.18	£ -	£ -	£ 806.18
Renovation of Court 2 and Surrounding Areas	£ -	£ 4,000.00	£ -	£ 4,000.00
Upgrade of pathway and disabled access ramp	£ -	£ 2,500.00	£ -	£ 2,500.00
Transport & Catering costs for over 60s	£ 600.00	£ -	£ -	£ 600.00
New flooring & kitchen equipment	£ -	£ 1,188.00	£ -	£ 1,188.00

Total of schemes approved in 2015-16	£ 1,406.18	£ 7,688.00	£ 69,880.00	£ 78,974.18
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2016/17 Projects Approved	Alwoodley	Harewood	Wetherby	Total
Skips and Grit Bins	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 3,000.00
Small Grants	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 7,500.00
Community Engagement	£ 100.00	£ 100.00	£ 100.00	£ 300.00
Scarcroft Village Playground	£ -	£ 7,000.00	£ -	£ 7,000.00
Renovation of Court 2 & Surrounding Area including footpath & steps	£ -	£ 3,300.00	£ -	£ 3,300.00
Building Capacity and Developing Skills	£ 7,280.00	£ -	£ -	£ 7,280.00
Out with the Old, in with the New	£ 972.62	£ -	£ -	£ 972.62
Scarcroft Village Playground	£ -	£ 5,000.00	£ -	£ 5,000.00
Wetherby Festive Motifs	£ -	£ -	£ 2,400.00	£ 2,400.00
Shadwell Independent Library Café	£ -	£ 2,657.00	£ -	£ 2,657.00
Wetherby Bunds Project	£ -	£ -	£ 5,250.00	£ 5,250.00
Grit Bin Programme	£ 10,200.00	£ -	£ -	£ 10,200.00
Wetherby Arts Festival 2016	£ -	£ -	£ 500.00	£ 500.00
Transport and catering costs for the over 60's section	£ 1,200.00	£ -	£ -	£ 1,200.00
Wetherby Christmas Lights	£ -	£ -	£ 3,000.00	£ 3,000.00
MAECare online	£ 1,470.00	£ -	£ -	£ 1,470.00
Redevelopment of existing paved area	£ -	£ -	£ 2,240.00	£ 2,240.00
Essential Bowling Green Equipment	£ -	£ 2,000.00	£ -	£ 2,000.00
Dog Waste Bag Dispensers	£ 578.75	£ -	£ -	£ 578.75
Connecting in Moor Allerton	£ 4,000.00	£ -	£ -	£ 4,000.00

Total of schemes approved in 2016-17	£ 29,301.37	£ 23,557.00	£ 16,990.00	£ 69,848.37
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Total Spend for 2016-17 (incl b/f schemes from 2015-16)	£ 30,707.55	£ 31,245.00	£ 86,870.00	£ 148,822.55
Total Budget Available for projects 2016-17	£ 39,807.63	£ 52,863.60	£ 96,005.31	£ 188,676.54
Remaining Budget Unallocated	£ 9,100.08	£ 21,618.60	£ 9,135.31	£ 39,853.99

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Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
Balance Brought Forward from 2015-16	£ 17,738.11	£ 16,419.69	£ 18,089.93	£ 52,247.73
New Allocation for 2016-17	£ 13,244.00	£ 12,509.00	£ 11,037.00	£ 36,790.00
Total available (inc b/f bal) for schemes in 2016-17	£ 30,982.11	£ 28,928.69	£ 29,126.93	£ 89,037.73
Schemes approved 2015-16 to be delivered in 2016-17	£ 12,350.00	£ 6,020.00	£ 5,500.00	£ 23,870.00
Total Available for New Schemes 2016-17	£ 18,632.11	£ 22,908.69	£ 23,626.93	£ 65,167.73

2015/16 Projects (b/f)	Alwoodley	Harewood	Wetherby	Total
Olympic & Paralympic Legacy Archery Programme - Proj Cancelled	£ -	£ -	£ -	£ -
Northcall Nights - Proj Cancelled	£ -	£ -	£ -	£ -
After School Dance Clubs	£ -	£ 520.00	£ -	£ 520.00
Creative Production Project Planning Year	£ 10,000.00	£ -	£ -	£ 10,000.00
Zone Engage	£ 2,350.00	£ -	£ -	£ 2,350.00
Eposs Holiday Activity Programme	£ -	£ 5,000.00	£ 5,000.00	£ 10,000.00
Autism Support Group	£ -	£ 500.00	£ 500.00	£ 1,000.00
Total of Schemes Approved brought forward 2015-16	£ 12,350.00	£ 6,020.00	£ 5,500.00	£ 23,870.00

PROJECTS 2016/17	Alwoodley	Harewood	Wetherby	Total
Lego Club	£ -	£ 350.00	£ -	£ 350.00
Scholes Village Gala	£ -	£ 550.00	£ -	£ 550.00
Lego and Board Game Activities	£ 400.00	£ -	£ -	£ 400.00
The Tempo FM Radio Academy	£ -	£ -	£ 2,500.00	£ 2,500.00
Scout Camp	£ -	£ -	£ 1,000.00	£ 1,000.00
Junior Coaching and Training Services	£ -	£ 6,143.27	£ -	£ 6,143.27
Creative Production project	£ 13,432.00	£ -	£ -	£ 13,432.00
Youth engagement 2016	£ -	£ -	£ 500.00	£ 500.00
JIGSAW Ensuring the wellbeing of young people	£ 4,800.00	£ -	£ -	£ 4,800.00
EPOSS Holiday Activity Programme	£ -	£ 5,000.00	£ 5,000.00	£ 10,000.00
Total 2016/17 Projects	£ 18,632.00	£ 12,043.27	£ 9,000.00	£ 39,675.27

Total Spend for 2016-17 (incl b/f schemes from 2015-16)	£ 30,982.00	£ 18,063.27	£ 14,500.00	£ 63,545.27
Total Budget Available for projects 2016-17	£ 30,982.11	£ 28,928.69	£ 29,126.93	£ 89,037.73
Remaining Budget Unallocated	£ 0.11	£ 10,865.42	£ 14,626.93	£ 25,492.46

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Outer North East Community Committee Priorities 2016/17

THEME	OBJECTIVES
Best City for... Business	<ul style="list-style-type: none"> • Improve the opportunities for local people seeking work by offering local information and advice. • Link up with local businesses to encourage their support for local communities. • Help people to broaden their horizons and develop new skills through volunteering opportunities. • Encourage shoppers and visitors to the historic town of Wetherby by promoting the town and improving car parking. • Support town and parish councils in the production of Neighbourhood Development Plans which enable local communities to shape and influence future development. • Encourage efficient, reliable public transport to improve access to services and employment for local people. • Support highways improvements which meet the needs of the local communities. • Improve the business and leisure environment for local communities through working with partners to improve broadband connectivity.
Best City... for Communities	<ul style="list-style-type: none"> • Offer support to local organisations to enable them to offer a range of sports, arts and leisure activities for everyone. • Reduce crime and anti-social behaviour levels through a partnership approach to problem solving and information sharing in the Wetherby & Harewood, and Roundhay, Alwoodley, Moortown Neighbourhood policing areas. • Work in partnership with the local community to sustain a clean and tidy streetscape and high quality public green spaces that the whole community can enjoy and take pride in. • Provide regular support for town and parish councils through servicing the quarterly Wetherby & Harewood forum and providing information on activities, funding and volunteering opportunities. • Support the Moor Allerton Partnership (MAP) to deliver services to address the needs of the communities of Moor Allerton.
Best City for Children & Young People	<ul style="list-style-type: none"> • Offer young children the best start in life through the services and activities offered by Alwoodley, Boston Spa and Wetherby Children's Centres. • Reduce the numbers of young people at risk of becoming NEET (not in education, employment or training) through providing appropriate advice and guidance in learning, training and employment. • Improve children's behaviour, school attendance and academic results by providing support and activities for children, young people and their families. • Provide opportunities for young people to have fun. • Give young people the opportunity to have their say about what happens in their local community.
Best City For Health and Wellbeing	<ul style="list-style-type: none"> • Support voluntary organisations including MAECare, Northcall and Wetherby in Support of the Elderly, who provide services for vulnerable people. • Advise people on living safely in their own homes through promotion of schemes such as home security checks and fire safety checks. • Encourage active lifestyles for everyone through supporting and promoting local advice sessions and activities.

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Draft Wellbeing Budget 2017/18
Outer North East Community Committee
20th March 2017

New Wellbeing Budget allocated for 2017/18

£70,380

Balance brought forward from 2016/17

To Be Confirmed* (this figure excludes schemes approved from 2016/17 to be spent in 2017/18)

*This work will be done in the run-up to year end and will be known more accurately by 31st March 2017**Total Wellbeing budget for 2017/18**

£70,380 (plus any carry forward which is TBC)

Youth Activities Fund Budget for 2017/18

£XXXX (plus any carry forward which is TBC) for Outer North East Community Committee area. This budget is split based on the % of young people in each Ward*:

Alwoodley £ XXXX (36%)

Harewood £ XXXX (34%)

Wetherby £ XXXX (30%)

* Divided up based on 2012 GP data as used in previous years

Suggested Ward pot breakdown**Alwoodley**

Skips: £1,000

Small Grants: £2,500

Community Engagement: £100

Harewood

Skips: £1,000

Small Grants: £2,500

Community Engagement: £100

Wetherby

Skips: £1,000

Small Grants: £2,500

Community Engagement: £100

Ward Pots remaining less top slicing*

Alwoodley: £ 23,144 (38%)

Harewood: £ 17,514 (30%)

Wetherby: £ 18, 921(32%)

*Divided up based on population figures for each Ward (Source: Census 2011)

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Report of: Jane Maxwell, East North East Area Leader

Report to: Outer North East Community Committee – Alwoodley, Harewood & Wetherby

Report author: Andrew Birkbeck, Acting Area Improvement Manager, 0113 3367642

Date: 20th March 2017

To Note

Outer North East Parish and Town Council Forum

Purpose of this report

1. The purpose of this report is to provide the Community Committee with the minutes from the latest meeting of the Outer North East Parish and Town Council Forum.

Background information

2. The Outer North East Parish and Town Council Forum provides an opportunity for the parish and town councillors from Alwoodley, Harewood and Wetherby Wards to:
 - Receive presentations and hold discussions on issues of common interest;
 - Share information and good practice;
 - Raise any issues of concern;
 - The forum meets quarterly, with the position of chair rotating between the Wards.

Main issues

3. The most recent meeting of the Forum took place at Tree Tops Community Centre on 26th January 2017.
4. Agenda items discussed included community safety, the Leeds Capital of Culture bid, the Leeds Cultural Strategy and the environment.
5. The draft minutes of the meeting are attached at **Appendix A**.

6. The next meeting of the Forum will take place on 20th April 2017 at 7.30pm in a venue in Harewood Ward.

Corporate Considerations

Consultation and Engagement

7. In their role as democratically accountable bodies, local councils offer a means of shaping the decisions that affect their communities.
8. Parish and town councillors and their officers possess local knowledge which can help decision makers in the City Council to make more informed decisions and parishes have made it clear that they would like more influence on services which affect their communities. They offer a means of decentralising the provision of certain services and of revitalising local communities. In turn, the local councils recognise the strategic role of the Leeds City Council and the equitable distribution of services which it has to achieve.

Equality and Diversity / Cohesion and Integration

9. Attendance at the meeting is open to all town and parish councillors and the meetings are held a variety of venues throughout the three wards of Alwoodley, Harewood and Wetherby.

Council Policies and City Priorities

10. Leeds City Council and the local councils within its area share the common belief that working closely together plays a vital contribution to the wellbeing of the communities they serve.
11. To this end, Leeds City Council and the local councils in the Leeds City Council area have a Charter which sets out how they aim to work together for the benefits of local people:
<http://www.leeds.gov.uk/docs/Parish%20and%20Town%20Council%20Charter%202016.pdf>
12. Leeds City Council and the local councils are committed to the principles of democratic local government. They are keen to see continued efforts made to improve our system of local democracy and to see greater public participation in and appreciation of this system.

Resources and Value for Money

- 10 The Parish and Town Council Forum is supported by an officer from the Communities Team (East North East).

Legal Implications, Access to Information and Call In

- 11 There are no significant legal implications.

Risk Management

12 There are no significant risks identified in this report.

Conclusions

13 The Outer North East Parish and Town Council Forum provides a place for the local councils to discuss issues of common interest and concern. It is supported by Ward Members and the Communities Team (East North East).

Recommendations

14 The Community Committee is requested to note the minutes of the Forum and, where appropriate, support the Outer North East Parish and Town Council Forum in resolving any issues raised.

Background documents¹

15 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Outer North East
Parish and Town Council Forum

Aberford and District; Alwoodley; Bardsey cum Rigton; Barwick in Elmet & Scholes;
Boston Spa; Bramham cum Oglethorpe; Clifford; Collingham with Linton; East
Keswick; Harewood; Scarcroft; Shadwell; Thorner; Thorp Arch; Walton; Wetherby;

Thursday 26th January 2017 at 7:30pm
Tree Tops Community Centre (Alwoodley Ward)
Chair: Cllr Dan Cohen

Attendance

Cllr Dan Cohen
Cllr Matthew Robinson

Alwoodley Ward
Harewood Ward

Cllr Ruth Reed
Cllr Claire Hassell
Keith Langley (Clerk)
Cllr Glyn Davies
Cllr Marina Heum
Cllr Nicholas Fawcett
Cllr Julian Holmes
Cllr Peter Lord
Kevin Sedman (Clerk)
Cllr Debbie Potter
Cllr John Richardson
Cllr Harry Chapman

Aberford & District PC
Barwick in Elmet & Scholes PC
Barwick in Elmet & Scholes PC & Bramham PC
Barwick in Elmet & Scholes PC
Boston Spa PC
Clifford PC
Collingham with Linton PC
East Keswick PC
Harewood PC
Shadwell PC
Thorp Arch PC
Wetherby Town Council

Andrew Birkbeck
PC Andy Katkowski
PCSO Tiff Greensmith
Bev Kirk
Cluny Macpherson

LCC ENE Communities Team
West Yorkshire Police
West Yorkshire Police
LCC Environmental Action Service
Chief Officer, Culture & Sport, LCC

Apologies: Cllr John Procter, Cllr Gerald Wilkinson, Cllr Alan Lamb, Cllr Rachel Procter, Cllr Ryan Stephenson, Cllr Peter Harrand, Cllr Neil Buckley, Sgt. Iain McKelvey, Jessica Hodgson (LCC), Cllr Keith Dunwell (Aberford & District PC), Cllr David Howson (Aberford & District PC) & Jane Maxwell (LCC).

1. Cllr Dan Cohen welcomed everyone to the meeting and introductions were made.

2. **Apologies** given as above.

3 **Minutes of last meeting**

3.1 With regards to minute 6.4 and minute 7.4 of the previous meeting, Cllr Cohen and Cllr Robinson confirmed that a request had been made to the council' chief highways officer about the cycle super highway scheme and that the concerns of Shadwell Parish

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Council had been communicated to officers is the council's refuse service.

4 Matters Arising

4.1 None.

5. Police Update – PC Andrew Katkowski & PCSO Tiff Greensmith, West Yorkshire Police

5.1 PC Andy Katkowski and PCSO Tiff Greensmith presented the latest crime statistics for Alwoodley, Harewood and Wetherby Wards. These statistics were caveated by saying that recorded crime in Outer North East remains the lowest in Leeds and the wider West Yorkshire policing area.

5.2 On the subject of staffing, PC Katkowski informed the meeting that 3 out of the 4 Ward Managers were in place whilst 9 out of the 13 PCSO positions were currently occupied.

5.3 PC Katkowski also updated the meeting on on-going areas of focus for the Police – reducing instances of burglary dwelling and increased road safety – as well as operations relating to off-road motorbikes (cross border with North Yorkshire Police) and a district wide burglary initiative.

5.4 Cllr Fawcett (Clifford PC) asked if the latest statistics reflected the new way crime is recorded. PC Katkowski confirmed it did and statistics were now more accurate as a result.

5.5 Cllr Richardson (Thorp Arch PC) asked if there was a direct correlation between cold callers (specifically ex-offenders) in the Outer North East area and an increase in crime. PC Katkowski said there wasn't but if members of the public felt harassed by cold callers this could be classified as Anti-social behaviour (ASB) and acted on accordingly.

6 Leeds Culture Strategy (2017-2030) & Leeds' Bid to become European Capital of Culture 2023 – Cluny Macpherson (LCC, Chief Officer for Culture & Sport)

6.1 Cluny Macpherson gave a presentation on Leeds Cultural Strategy and the European Capital of Culture 2023.

6.2 Following the presentation, Cllr Cohen opened up the floor for questions which included who is helping shape the Capital of Culture bid? (CM: a bid writer and bid advisor had been appointed but this was being steered by a working group from across the cultural, business, community and education spectrum); was regional cross-party political support secured for the Capital of Culture bid? (CM: significant progress has been made but more to do); What is the theme for the Capital of Culture bid? (CM: draft themes include 'fabric', 'voice', 'fear and belonging' and 'room'); who will foot the cost? (CM: The investment would come from a range of sources and the Council would be a minority but a significant funder).

6.3 Cllr Cohen stressed that the capital of culture bid must seek to benefit all of Leeds, including and celebrating the Outer North East area.

CM

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6.4 On the subject of the Leeds Cultural Strategy questions were asked regarding the scope for older people to get involved/become a focus (CM: Yes, definitely); plans for Chinese new year (CM: Will report back when known); need for a professional orchestra in Leeds (CM: Understood it is an issue that does get raised but the ongoing cost could be very challenging).

7. Environmental Issues – Bev Kirk (LCC, Environmental Action Service)

7.1 Bev Kirk gave an update as to the number of service requests that had been received by the Locality Team for the Outer North East area from April 2016 – January 2017 (Alwoodley - 1,593; Harewood – 1,105; Wetherby – 1,028)

7.2 Bev further gave an update on sweeping in Alwoodley ward (currently twice a week); Dog bin dispensers in Alwoodley Ward (now ordered); dog fouling hot spots (looking at locations in Thorner and Aberford).

7.3 In terms of focus for the Locality team in the coming weeks Bev said fly tipping and the litter picking of arterial routes would remain a high priority.

7.4 Bev mentioned a clean-up of a stretch of the A58 between Collingham and Wetherby at the end of March. Cllr Holmes (Collingham with Linton PC) said volunteers would help when advised of the time and date; AB to also advertise via social media channels. **BK/JH**

7.5 Forum members raised the issue of verge creep (Shadwell Lane to Harrogate Road & Leeds Road between Scholes and Barwick). Bev responded that she would look at both as part of the Locality Teams work programme.

8. Update from Parish and Town Councils

8.1 The Neighbourhood Plan for Barwick in Elmet and Scholes Parish Council has now been submitted to Leeds for examination. The Regulation 16 consultation runs from 30th January to 13th March. Details and all submission documents are on the website www.BarwickandScholesNeighbourhoodPlan

8.2 Clifford Parish Council has held their referendum on their Neighbourhood Plan. Nearly 92% of the votes were in favour.

9. Any Other Business

9.1 Cllr Robinson informed the Forum that he had recently set-up a highways issues log for Harewood Ward:
<https://docs.google.com/spreadsheets/d/17j9vmBaTqPais8HEX3YXeCP-66yTm6GckZx2ELIZT5w/pubhtml>

9.2 Cllr Robinson explained that this log would be edited by himself as google document that would act as a live and transparent tracking system for on-going highways issues in the Ward. If any information regarding highways issues (including details of existing HGV bans) could be sent to him at Matthew.Robinson@leeds.gov.uk

9.3 Cllr Cohen said he and other Forum members would like highways officers inviting to the next meeting to discuss a number of ongoing issues in the ONE area. **AB**

10. Date and time of next meeting

Andrew Birkbeck
Communities Team (East North East)
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Andrew.Birkbeck@leeds.gov.uk

Thursday 20th April 2017 at 7.30pm in a venue in Harewood Ward (tbc)

DRAFT

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